

VILLAGE OF SPRING GREEN

APPLICATION FOR ZONING APPEAL

FEE PAID	\$ _____
Publication Fee	\$ _____
Receipt No.	_____
Date	_____
Received by	_____
 Total Fee Due	 _____
Total Fee Paid	_____

The following information is required for ALL Zoning Variances and Zoning Appeals.

1. Name of Project: _____
Address: _____

Applicant: _____
Address: _____

Phone: _____ Fax: _____

2. Owner of Site: (Please include all owners involved in partnerships).

Address: _____

Phone: _____ Fax: _____

Variance Requested: Describe in detail the variance requested and the reason why a variance is needed including any hardships that may arise if the variance is not allowed. If an appeal of an action of the Plan Commission is being submitted, describe in detail the nature of the original request, the Plan Commission's action, the date the action was taken, and the requested corrective action. Attach additional sheets if necessary.

3. The following material is required for all applications:

- a. A detailed description of proposed activities and uses for the property, including construction schedules, names of people involved (contractor, architect, landscaper, etc.), types of businesses, hours of operation, square footage or acreage of the site, number of dwelling units, number of bedrooms, number of employees, gross square footage of building, number of parking stalls, etc.
- b. A floor plan and a site plan showing the lot lines, building elevations, building location, building additions or changes, new utility locations, location of any new signs, parking areas, driveways, sidewalks, lighting, landscaping or any additional planned improvement. This plan must be drawn to scale and include all dimensions.
- c. Location, elevation and use of any abutting lands and their structures within forty feet (40') of the subject site.

4. Please include or attach a legal description of the property—metes and bounds or recorded certified survey map or plat, lot and block number, by surveyor, engineer, title company, etc. (Note: A “Plat of Survey” is NOT a legal description). Any extra cost to the Village because of legal description problems are to be paid by the applicant. (Any rezoning without a complete legal description will NOT be processed).

5. Describe in detail the intended use or purpose:

6. Is there a building on this site? _____

What is the present zoning of this site? _____

What are the present uses of this site? _____

7. Do you intend to use the existing building?

8. What exterior changes are proposed (existing building)?
