

Minutes of Regular Session

Proceedings of the Village of Spring Green Board of Trustees meeting on December 16, 2015 at 7:00 pm, 154 N. Lexington Street, Spring Green Wisconsin.

1. **Call to order:** Gene Hausner, Village President called the meeting to order at 7:00 pm.
2. **Roll call of Village Board members:** Members present were Gene Hausner, Robin Reid, Joel Marcus, Norm Miller, Greg Prem, Vern Demers and Michael Broh. Also present were Wendy Crary, Michael Mertens, Linda Schwanke, Ed Lilla, Kevin Wilkins, and Michael Havlik.
3. **Approve Minutes:** Demers moved and Miller seconded to approve the minutes of the December 2, 2015 Regular Board Meeting. Motion carried.
4. **Review and approve agenda:** Miller moved and Prem seconded to approve the agenda as presented. Motion carried.
5. **Consent agenda:** Reid moved and Demers seconded to approve the consent agenda consisting of the following:
 - a. Approval of Financial Report
 - b. Approval of DisbursementsMotion carried
6. **New Business:**
 - a. Mertens explained that he was in attendance representing Cardinal. Mertens continued by informing the trustees that Cardinal CG will be completing a building addition and that the CSM is required due to state building code requirements. Per state building code the new addition must be 60 feet from the property line to be exempt from constructing fire walls within the building. Cardinal is simply moving the property line south 20 feet so that the new addition will be more than the required 60 feet from the property line, both properties are owned by Cardinal. Marcus stated, "The CSM was reviewed by the Plan Commission last week and all members are in favor of approval". Prem moved and Reid seconded to approve the Certified Survey Map (CSM) submitted by Cardinal CG, to shift lot line between parcel #182-0490-0202, and #182-0490-0201 located at 1277 E. Hoxie Street, Village of Spring Green. Motion carried.
 - b. Wilkins explained the current issues with the prescription drug drop off box. In summary, the box is small enough that someone can reach inside and pull drugs out of the box. Wilkins proposes to have a steel box built that will be relocated in the evidence locker and to construct a chute in the wall for the prescription drugs to go into the locked box. The RVSD welding class has offered to build the steel box. Wilkins stated, "This will ensure that no one can reach inside to retrieve drugs". Wilkins estimates that the total project will cost \$150.00. Broh moved and Marcus seconded to authorize the relocation of the prescription drug drop off box. Motion carried. Reid requested to be notified when the project is complete so she can draft a letter thanking the students.
 - c. Broh moved and Demers seconded to approve the request submitted by the River Valley Municipal Court to increase court costs. Motion carried.
 - d. Miller moved and Reid seconded to appoint Election Inspectors for a two-year term ending December 31, 2017. Broh abstained. Motion carried.
 - e. Broh moved and Demers seconded to appoint Jeff Alt and Karen Nelson to the Board of Review, term to expire December 2017. Motion carried
 - f. Marcus moved and Miller seconded to set the caucus date for January 13, 2016. Motion carried.

- g. Miller moved and Demers seconded to approve Resolution R-1511, Fee Schedule for Building Inspection Services. Motion carried

7. **Information Items:**

- a. Correspondence from ISO regarding recent Public Protection Classification (PPC) survey.

8. **General Public Comment:** There was no general public comment.

9. **Adjourn:** Demers moved and Miller seconded to adjourn at 7:27 pm. Motion carried.