

## Minutes of Regular Session

Proceedings of the Village of Spring Green Board of Trustees meeting on June 22, 2016 at 7:00 pm, 154 N. Lexington Street, Spring Green Wisconsin.

1. **Call to order:** Gene Hausner, Village President called the meeting to order at 7:00 pm.
2. **Roll call of Village Board members:** Members present were Gene Hausner, Robin Reid, Joel Marcus, Grace Timmerman, Vern Demers and Michael Broh. Norm Miller was absent. Also present were Wendy Crary, Linda Schwanke, Greg Jewell, Mike Bisbach, Greg Droessler, Tony Kurtz, Bob Churchill, Mary D'Alton, Greg Wipperfurth and Jenny Pappas.
3. **Approve Minutes:** Demers moved and Timmerman seconded to approve the minutes of the June 8, 2016 Regular Board Meeting as presented. Motion carried.
4. **Review and approve agenda:** Broh moved and Demers seconded to approve the agenda as presented. Motion carried.
5. **Consent agenda:** Marcus requested the removal of Item 5g from the consent agenda for further discussion. Marcus moved and Broh seconded to approve the consent agenda consisting of the following:
  - a. Approval of Financial Report
  - b. Approval of Disbursements
  - c. Approval of an Operator's License for Tammy Fleming-Markart, S12985 Shifflet Rd, Spring Green, WI
  - d. Approval of an Operator's License for Krysten Watson, 253 E. Monroe St., Spring Green, WI
  - e. Approval of a Coin Machine Permit for River Valley High School, 660 Varsity Blvd., Spring Green, WI
  - f. Approval of the following Licenses for Hometown Supermarket of S.G., Inc., 171 S. Worcester St., Spring Green, WI:
    - i. Operator's License for Laurie Lewis, S12605 Donald Rd., Spring Green, WI
    - ii. Operator's License for Brad Baryenbruch, 324 E. Madison St., Spring Green, WI
    - iii. Operator's License for Karen Gunderson, 409 W. Hill St., Spring Green, WI
    - iv. Operator's License for Michael Carpenter, 124 W. Richland St., Lone Rock, WI
    - v. Operator's License for Lynn Roth, E2761 Phylane Rd., Spring Green, WI
    - vi. Operator's License for Amanda Holloway, 7431 Lexington Rd., Arena, WI
    - vii. Operator's License for Lynn Odell, 137 E. Commercial #C, Lone Rock, WIMotion carried.

Item 5g: Marcus stated a local business person has written a letter to the board and he would like to give her an opportunity to address the board with her questions. D'Alton stated she currently holds a Class A Retail License, which does not allow for the sale of wine by the glass or the ability to charge for wine tastings. D'Alton stated earlier this Spring she became aware that the Class B Liquor License associated with the Village Tavern may become available and thus applied for it. Crary explained the different classes of Licenses and noted the Class B Liquor License is mandated by population. Broh asked why the Village Tavern would want to keep the license. Crary stated she thinks the intention is to re-open at some point in the future. D'Alton stated this is the reason she was asking about the license; the business is vacant. Crary stated the Village does not have a "use it or lose it" ordinance. Marcus discussed the history of the Post House Property and the Liquor License associated with it. Marcus moved and Reid seconded to approve the Class "B" Beer and Class "B" Liquor Taverns License for William Harper, 137 W. Jefferson St., Spring Green, WI as presented. Motion carried.

6. **New Business:**
  - a. Reid moved and Demers seconded to approve the recommendation of the Library Board to appoint Sue Meise as President. Motion carried.

- b. Greg Jewell explained they want to get back in the habit of presenting work orders to the Village, hence number of work orders on the agenda. Broh moved and Demers seconded to approve Jewell Associates Engineers Work Order 2016-1 as presented for pool painting and repairs at a cost not to exceed \$7,500. Motion carried. Reid asked if there were enough funds in the budget for this item, and Crary confirmed sufficient funds exist.
- c. Bisbach explained the clarifier cover at the wastewater treatment plant requires a special paint; as of now it is approximately 30% exposed. Bisbach noted the paint is approximately 15 years old and is peeling quite badly. Reid moved and Demers seconded to approve Jewell Associates Engineers Work Order 2016-2 as presented for Wastewater Treatment Plant Clarifier Fiberglass Cover Painting Inspection at a cost not to exceed \$1,100. Motion carried.
- d. Reid moved and Timmerman seconded to approve Crane Engineering's quote for Clarifier Dome Rehabilitation as presented at a cost of \$11,600. Motion carried.
- e. Greg Droessler of Town & Country Engineering stated Work Order 2016-3 works in conjunction with Work Order 2016-4. Droessler stated the facilities assessment works to identify a five year and twenty year plan for replacement on equipment and structures and also looks at electrical and HVAC. Droessler stated year three of the phosphorus study is where the DNR wants an identified plan. Broh moved and Reid seconded to approve Jewell Associates Engineers Work Order 2016-3 as presented for Wastewater Treatment Plant Facilities Assessment at a cost not to exceed \$8,000. Motion carried.
- f. Broh moved and Reid seconded to approve Jewell Associates Engineers Work Order 2016-4 as presented for Wastewater Treatment Plant Phosphorous Compliance Alternatives Plan – Year Two Report at a cost not to exceed \$3,500. Motion carried.
- g. Reid moved and Demers seconded to approve Jewell Associates Engineers Work Order 2016-5 as presented for Capital Improvements Plan at a cost not to exceed \$8,550. Motion carried.
- h. Crary stated Village Assessor Hallie Wendorff is retiring. There are 39 municipalities in Sauk County and there are 11 companies that provide services for those municipalities. Crary stated Sauk County recommended Associated, who provides services for 12 municipalities in Sauk County. Crary went over the Request for Proposal she prepared and suggested sending it to the 11 companies that provide services in Sauk County. Broh moved and Demers seconded to send the Request for Proposals for Assessment Services to the vendors identified by Crary. Motion carried.

7. **Information Items:**

- a. Correspondence from the River Valley Booster Golf Outing Committee regarding their 23<sup>rd</sup> Annual Golf Outing.

8. **General Public Comment:** Tony Kurtz, Southwest Regional Director for Senator Ron Johnson introduced himself and stated he would have office hours at the Village Office on Friday, July 8, 2016 from 10am – 11am. Bob Churchill asked several questions in regards to the wastewater treatment plant and assessment process.

9. **Adjourn:** Demers moved and Broh seconded to adjourn at 7:43 pm. Motion carried.