

Annual Spring Green Board of Review Meeting Minutes
Thursday, June 2, 2016
Spring Green Village Office

June 2, 2016 - 6:00 P.M. - Village Office, 154 N. Lexington Street, Spring Green, WI.

Members present: Eugene Hausner, Paul Kardatzke, Dale Hottmann, and Jeff Alt. Karen Nelson was absent. Others present: Wendy Crary, and Hallie Wendorff.

1. **Call to order:** The meeting was called to order at 6:00 p.m. by Village Clerk / Treasurer Wendy Crary.
2. **Appoint Chair:** Kardatzke moved and Alt seconded motion to nominate Eugene Hausner to chair the Board of Review. Motion passed with all in favor.
3. **Determine if one member attended Board of Review Training within 2 years:** Board of Review member Jeff Alt completed the mandatory BOR training within the last two years, which meets the state statute requirements.
4. **Read and approve minutes of June 4, 2015:** Hottmann moved and Kardatzke seconded motion to approve the minutes from June 4, 2015. Motion passed with all in favor.
5. **Review and approve agenda:** Alt moved and Hottmann seconded motion to approve the agenda as presented. Motion passed with all in favor.
6. **Hearings (if none, go to item #10):** None.
7. **Deliberations for any hearings conducted:** None.
8. **Assessment Roll corrections and / or changes:** None.
9. **Prepare and mail notices of decisions. (Personal delivery or return receipt):** None.
10. **Report from Assessor on Assessment changes and Ag Use Penalties:**
 - a. **Value Changes:** Local Summary Report, Ag Use Value conversion fees – 1 parcel, State Reports
 - b. **Notices:** Notices were sent 5/17/2016.
 - c. **Doomage Personal Property Assessments:** List of business owners that were sent personal property forms that were not returned to Village Assessor.
 - d. **Present and Projected Assessment Ratio:** Current ratio is 0.995; from 2015 sales it appears as if the ratio may increase.
 - e. **Revaluation Needs:** No need based on current law.
 - f. **Computer Data Disk:** Will be given to clerk as back up copy. Copy for new assessor.
 - g. **Annual Assessor's Report to Board of Review:**
 - i. Assessed Value (Excluding Manufacturing)
 - ii. Increases
 - iii. Decreases
 - iv. Shifts to or from Mfg.
 - h. **Sales Trends:** The market is improving.
 - i. **Foreclosures:**
 - j. **Review of Prior year sales:**
11. **Examine Assessment Roll:**
12. **General Public Comment:** There was no general public comment.
13. **Adjourn:** Alt moved and Kardatzke seconded motion that the Annual Board of Review Meeting be adjourned at 8:00 p.m. Motion passed with all in favor.

Respectfully Submitted,

Wendy S. Crary, WCPC / MMC
Clerk / Treasurer
Village of Spring Green