

**Park & Recreation Meeting Minutes**  
**Wednesday, July 27, 2016**  
**Spring Green Village Office**

1. **Call to Order and Attendance:** Vern Demers called the meeting to order at 6:00 pm. Committee members present: Vern Demers, Robin Reid and Grace Timmerman. Also present was Jenny Pappas.
2. **Appoint Minute Taker:** Jenny Pappas was appointed minute taker.
3. **Approve Minutes:** Motion by Reid, second by Timmerman to approve minutes from the June 2, 2016 Park & Recreation Committee Meeting. Motion passed with all in favor.
4. **Approve Agenda:** Motion by Timmerman, second by Reid to approve the agenda. Motion passed with all in favor.
5. **Discussion and possible action regarding repair of the tennis courts:** Timmerman stated there are a couple of questions that need to be answered on the USTA grant application. 1) what name goes on the application and 2) what specific items will be tackled on the project. The consensus of the Committee was to apply under the name Spring Green Village Board/Park & Recreation Committee and to communicate that this will be a complete reconstruction of the courts. Reid stated it may be a good idea to call USTA with any questions regarding the grant application; USTA should be used as a resource. Timmerman stated in order to qualify for the grant, the courts need to be built to USTA specifications. Reid re-iterated the importance of asking the USTA grant people questions to ensure the application is completed correctly. The Committee discussed the grant, which if awarded, would have to be used within 12 months.

The Committee discussed what businesses or private individuals could be asked to donate toward the project. Reid stated the first step would be to get the grant and then set everything else up. Reid stated the Committee's next step after the grant application will be to get together with Carol Jefferson and have create a road map for fund raising. Reid stated the best time for Jefferson would be in September. The consensus of the Committee was to meet with Jefferson in September and to keep moving forward. No action was taken regarding this item.

6. **General Public Comment:** There was no general public comment.
7. **Adjourn:** Motion by Reid, second by Timmerman to adjourn at 6:42 p.m. Motion passed with all in favor.