

Minutes
Personnel Committee Meeting
Tuesday, August 22, 2016
Held at Spring Green Village Office
154 N. Lexington Street
5:00 p.m.

1. **Call to order and attendance:** Vern Demers called the meeting to order at 5:01 p.m. Personnel Committee Members present: Vern Demers and Norm Miller. Robin Reid was absent. Others present: Wendy Crary.
2. **Appoint minute taker:** Wendy Crary appointed minute taker.
3. **Read and approve minutes of the August 2, 2016 Personnel Committee Meeting:** Miller moved and Demers seconded to approve the minutes of the August 2, 2016 Personnel Committee Meeting. Motion passed with all in favor.
4. **Review and approve agenda:** Miller moved and Demers seconded to approve the agenda as presented. Motion passed with all in favor.
5. **At 5:02 p.m., Demers moved and Miller seconded to convene into closed session under Section 19.85(1)(c) of the Wisconsin Statutes for "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. "** Roll Call Vote, Ayes: Demers and Miller. Reid was absent. Motion passed with all in favor.
6. **Reconvene into Open Session:** Miller moved and Demers seconded to reconvene into open session at 5:46 p.m. Motion passed with all in favor.
7. **Discussion and possible action regarding employee evaluations and compensation for 2017:** Demers moved and Miller seconded to make a recommendation to the Village Board that all Full Time Employees with the Public Works Department, Police Department, and Village Office receive a 3% increase for 2017 salaries & wages. Motion passed with all in favor.

Miller moved and Demers seconded to make a recommendation to the Village Board that all Part Time Employees with the Public Works Department and the Village Office receive \$0.75/hour increase for 2017 wages. Motion passed with all in favor.
8. **General Public Comment:** There was no general public comment at this time.
9. **Adjourn:** Miller moved and Demers seconded to adjourn at 5:50 p.m. Motion passed with all in favor.