

**Minutes**  
**Finance & Budget Committee Meeting**  
**Wednesday, February 22, 2017**  
**Held at Spring Green Village Office**  
**154 N. Lexington Street**  
**6:00 p.m.**

1. **Call to order and attendance:** Gene Hausner called the meeting to order at 6:01 p.m.  
Finance & Budget Committee Members present: Gene Hausner and Joel Marcus. Michael Broh arrived at 6:03 p.m.  
Others present: Wendy Crary, Mike Bisbach, & Greg Wipperfurth.
2. **Appoint minute taker:** Wendy Crary appointed minute taker.
3. **Read and approve minutes of the previous Finance & Budget Committee Meeting:** Marcus moved and Hausner seconded to approve the minutes of the November 30, 2016 Finance & Budget Committee Meeting. Motion passed with all in favor.
4. **Review and approve agenda:** Marcus moved and Hausner seconded to approve the agenda as presented. Motion passed with all in favor.
5. **Discussion and possible action regarding the creation of a Capital Improvements Replacement Plan:** Bisbach handed out the latest copy of the Capital Improvements Replacement Plan and reviewed the revisions that were made as a result of the last meeting. Bisbach went over the Street Inventory spreadsheet with the committee. Bisbach explained that he would like to condense the inventory spreadsheets for Streets, Water, and Sewer and then combine into one master table. The committee reviewed the Asset Categories for land & buildings. The committee discussed a possible maintenance plan for buildings. Broh stated, "I feel the plan should include everything we currently have and then be updated when we pay or acquire something new." Bisbach asked, "Do you want me to sit down with Greg Wipperfurth to go over the plan and to rate items?" The Finance & Budget Committee members agreed that Bisbach should meet with Wipperfurth in order to put together certain areas of the plan. No action was taken regarding this item and another meeting will be scheduled for further discussion and review.
6. **General public comment:** There was no general public comment at this time.
7. **Adjourn:** Broh moved and Marcus seconded to adjourn at 6:46 p.m. Motion passed with all in favor.