

## Minutes of Regular Session

### Proceedings of the Village of Spring Green Board of Trustees

April 25, 2018 – 7:00 pm

154 N. Lexington Street, Spring Green WI

1. **Call to order:** Gene Hausner, Village President called the meeting to order at 7:00 pm.
2. **Roll call of Village Board members:** Members present were Gene Hausner, Robin Reid, Joel Marcus, Norm Miller, Jane Hauser, Vern Demers and Michael Broh. Also present: Wendy Crary, Linda Schwanke, Patti Peltier, Dan Feick, Ken Weitzel, Kelly Feiner, Jim Thering, Mark Peck, Kevin Wilkins, Bonnie Bindl, Kris Stoddard, Matt Snow, Aaron Holverson, Barb Pratt, Kevin Bauer, Karin Feick, Mark Mahoney and Jenny Pappas.
3. **Approve Minutes:** Demers moved and Broh seconded to approve the minutes of the April 11, 2018 Regular Board Meeting as presented. Motion carried.
4. **Review and approve agenda:** N. Miller moved and Reid seconded to approve the agenda as presented. Motion carried.
5. **Consent agenda:** Reid moved and Demers seconded to approve the consent agenda consisting of the following:
  - a. Approval of Financial Report
  - b. Approval of Disbursements
  - c. Approval of the Following License for the Spring Green Area Chamber of Commerce, 208 N. Winsted, Spring Green, WI:
    - i. Temporary Class "B"/"Class B" Retailer's License for the Women's Spring Fling Wine Walk on 05/18/18
  - d. Approval of the Following License for the Spring Green Fire Department, 327 Winsted, Spring Green, WI:
    - i. Temporary Class "B"/"Class B" Retailer's License for 5/19/18 – 5/20/18
  - e. Approval of an Operator's License for Stacey Porter, E6101 County Road WC, Spring Green, WI
  - f. Approval of an Operator's License for Joyelle Frazier, 247 N. Lexington St., Spring Green, WI
  - g. Approval of an Operator's License for Owen Brush, E4350 Horseshoe Rd., Spring Green, WIMotion carried.
6. **New Business:**
  - a. Broh moved and Demers seconded to approve an Application for Keeping Chickens submitted by LeeAnna Manke, parcel #182-0559, 474 W. Madison Street contingent upon successful coop inspection. Motion carried.
  - b. Demers moved and Reid seconded to approve a Certified Survey Map (CSM) submitted by Mark Peck to adjust property lines for parcel #032-0020 & parcel #032-0333-1 located east of Pearl Rd and North of USH 14, Town of Spring Green as presented. Motion carried.
  - c. Feick stated he attended a planning commission meeting last fall to discuss the clouds of smoke and pungent odors being produced by Brewhaha Roasters. Feick stated at the meeting last fall he was told there was going to be an "after burner" purchased and installed which would eliminate 90% of the smell and smoke produced. Feick stated what Brewhaha is doing at this location is a B-4 Zoning use in his opinion. Marcus stated the consensus of the Plan Commission that this is a nuisance issue rather than a zoning

issue and the Village Board has jurisdiction over nuisance issues. Broh stated he recalled from the meeting last fall that Brewhaha stated they want to work with the neighborhood. Snow stated last April we discussed changing the brewing process and the goal was to get a larger roaster and move the operation indoors, which they have done. Snow stated they want to work with the neighbors, but have never had any neighbors approach them personally in regards to any issues. Snow stated he would be agreeable to formulating a roasting schedule that would work with the neighbors. Snow confirmed an after burner has not been installed yet. Hausner asked if the exhaust pipe could be higher. Snow stated they could look into that. Marcus stated he did some research and there are many other communities experiencing this same issue; other communities have similar types of roasting operations in their downtown areas. Marcus stated most municipalities dealt with the issues by working with the roasters and utilizing some or all of the following: 1) taller stacks (higher than roofline), 2) use of after burners, 3) use of electrostatic scrubbers and 4) use of ozone machines. Holverson stated we want to be good neighbors and will look into some of these ideas. Marcus recommended Brewhaha come back to the board with their findings/research in two months. Feick disagreed with the two month time line. Broh stated he would like Brewhaha to come back to the board sooner with a report; by the next board meeting. Reid stated she has spoken to other residents who have different smells in their neighborhoods coming from various businesses, farms, etc. Reid stated she did not think the board could request that Brewhaha eliminate all the smell and all the smoke. Hauser stated she spoke with the business Just Coffee and they noted they had similar issues with neighbor complaints. Just Coffee installed an after burner which helped immensely. They also worked out a roasting schedule with their neighbors. The consensus of the board was to have Brewhaha Roasters come back to the board in two weeks with a follow up report. No action taken.

- d. Peltier stated the Spring Green Area Chamber of Commerce along with a group of interested citizens have been discussing the enhancement of the flower planters in the downtown and gateway areas. Peltier stated the group is proposing reinforced, concrete containers of a classic design that are approximately 26" tall and 24" in diameter at the top. The planters weigh 430 pounds and can be left outdoors year-round. Initially, the containers will be placed on all four corners of the intersection of Lexington and Jefferson Streets. Peltier stated depending on community response and fundraising efforts, additional planters could be placed at various subsequent locations. Peltier stated the SGACC will take responsibility for raising the money to purchase the containers, soil and plants. Funds will be solicited from business owners and residents. The cost of the containers are \$253 + \$45 shipping + \$35 placement fee. Peltier asked the board if the Village would be willing to purchase one of the planters. Broh moved and Reid seconded to allow the Spring Green Area Chamber of Commerce to purchase concrete planters and place them at the intersection of Lexington and Jefferson Streets as presented. Motion carried. Stoddard asked if the Chamber could order the planters through the Village. Broh moved and Reid seconded to purchase concrete planters for the intersection of Lexington and Jefferson Streets contingent upon receipt of a grant from the Chamber. Motion carried.
- e. Per a memorandum submitted by Greg Wipperfurth, there are two actuators in the basement at the Wastewater Treatment Plant that are controlled by the Scada System to direct sludge to where it needs to go. These actuators are in need of repair or replacement. LW Allen has offered three options: 1) repair of existing, 2) upgrade of existing or 3) full replacement. Hausner stated he spoke with Wipperfurth, and due to the age of the current actuators, option three – full replacement is his recommendation

to the board. Demers moved and N. Miller seconded to replace the two actuators at the Wastewater Treatment Plan at a cost of \$3,092 each as presented. Motion carried.

- f. Wilkins presented a 2017 Annual Report of the activities of the Spring Green Police Department, touching on the following subject matter:
    - ✓ Complaints: major concerns regarding drug use in and around the community
    - ✓ School Safety: Kurek working on various school safety initiatives
    - ✓ Administrative Assistant: described the activities of Jeni Kast; Bar Buddies program, TRIVIN
    - ✓ Winter Parking Enforcement: enforcement has been stepped up. 262 parking citations issued and 16 vehicles were towed this past winter parking season
    - ✓ Future Training for Officers: Havlik/grant writing class, Kurek/school resource officer training, Kast/TRIVIN training and Court Clerk training
  - g. Marcus moved and Reid seconded to accept the resignation from the Village of Spring Green Plan Commission submitted by Jane Hauser as presented. Motion carried.
  - h. N. Miller moved and Marcus seconded to approve the Rules of Procedure for the Village Board as presented. Motion carried.
  - i. Reid moved and N. Miller seconded to approve the following Committee appointments as presented:
    - ✓ **Board of Zoning Appeals:** Bob Churchill and Michael Mertens, terms to expire 2021
    - ✓ **Joint Extraterritorial Zoning Committee:** Brad Hutnik and Ed Lilla, terms to expire 2021
    - ✓ **River Valley Court Commission:** Vern Demers and Ray Kepler, terms to expire 2020
    - ✓ **Plan Commission:** Ed Lilla and Brad Hutnik, terms to expire 2021Motion carried.
  - j. Reid moved and N. Miller seconded to appoint Jane Hauser to the Police, Park & Recreation and Street, Sidewalk and Tree Committees. Motion carried.
7. **Information Items:**
- a. 2017 State of Wisconsin, Department of Natural Resources Annual Report Recycling Program Accomplishments and Actual Costs.
8. **General Public Comment:** Feiner asked if the recycling center could open both gates during operating hours. Feiner stated when Furthermore Brewing wanted to come to 176 S. Washington Street there were a lot of concerns. Feiner stated he feels Brewhaha is out of their zoning element. Feiner stated the board should start catering more to the residents and less to tourism.
9. At 8:28 pm, Hausner moved and Reid seconded to convene into closed session under Section 19.85(1)(e) of the Wisconsin Statutes for "Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" and Section 19.85(1)(c) of the Wisconsin Statutes for "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Roll call vote ayes: Broh, Demers, Hauser, N. Miller, Marcus, Reid and Hausner. Motion carried.
10. Hausner moved and Broh seconded to reconvene into open session at 9:40 pm. Motion carried.
11. No action was taken on potential property for relocation of the Spring Green Police Department.
12. No action was taken on exit interview with Jenny Pappas
13. **General Public Comment:** There was no general public comment.
14. **Adjourn:** Demers moved and Reid seconded to adjourn at 9:41 pm. Motion carried.