

Annual Spring Green Board of Review Meeting Minutes
Thursday, May 24, 2018
Spring Green Village Office

May 24, 2018 - 6:00 P.M. - Village Office, 154 N. Lexington Street, Spring Green, WI.

Members present: Eugene Hausner, Jeff Alt, Karen Nelson, Paul Kardatzke, and Dale Hottmann. Others present: Wendy Crary, Greg Machotka, Eric Kleven, and Jacquelyn Mazzara.

1. **Call to order:** The meeting was called to order at 6:00 p.m. by Village Clerk / Treasurer Wendy Crary.
2. **Appoint Chair:** Hottmann moved and Alt seconded motion to nominate Eugene Hausner to chair the Board of Review. Motion passed with all in favor.
3. **Determine if one member attended Board of Review Training within 2 years:** Board of Review member Paul Kardatzke completed the mandatory BOR training within the last two years, which meets the state statute requirements.
4. **Read and approve minutes of May 18, 2017:** Alt moved and Kardatzke seconded motion to approve the minutes from May 18, 2017. Motion passed with all in favor.
5. **Review and approve agenda:** Alt moved and Hottmann seconded motion to approve the agenda as presented. Motion passed with all in favor.
6. **Hearings (if none, go to item #10):** None.
7. **Deliberations for any hearings conducted:** None.
8. **Assessment Roll corrections and / or changes:** None.
9. **Prepare and mail notices of decisions. (Personal delivery or return receipt):** None.
10. **Report from Assessor on Assessment changes and Ag Use Penalties:**
11. **Examine Assessment Roll:**
12. **General Public Comment:** There was no general public comment.
13. **Adjourn:** Alt moved and Nelson seconded motion that the Annual Board of Review Meeting be adjourned at 8:01 p.m. Motion passed with all in favor.

Respectfully Submitted,

Wendy S. Crary, WCPC, MMC
Clerk / Treasurer
Village of Spring Green