

**Minutes of Regular Session**  
**Proceedings of the Village of Spring Green Board of Trustees**  
**October 10, 2018 – 7:00 pm**  
**154 N. Lexington Street, Spring Green WI**

1. **Call to order:** Gene Hausner, Village President called the meeting to order at 7:00 pm.
2. **Roll call of Village Board members:** Members present Gene Hausner, Robin Reid, Joel Marcus, Norm Miller Jane Hauser, LuEttta Miller, and Michael Broh. Also present: Wendy Crary, Vikki Stingley, Greg Jewell, Bob Churchill, Linda Schwanke, Grant Knoble, Sara Young, Kevin Wilkins and Mike Havlik.
3. **Approve Minutes:** Motion by Reid to approve the September 26, 2018 Regular Board Meeting as presented. Seconded by L. Miller. Voice vote. Motion carried.
4. **Review and approve agenda:** Motion by N. Miller to approve the agenda as presented. Seconded by Hauser. Voice vote. Motion carried.
5. **Consent agenda:** Motion by Broh to approve the consent agenda consisting of the following:
  - a. Approval of Financial Report.
  - b. Approval of Disbursements.
  - c. Approval of Halloween Trick-or-Treat hours for Wednesday, October 31 from 4:00 pm – 7:00 pm.  
Removing 5d. “Approval of Fall Clean-Up for October 24 & 25, 2018.” for discussion. Seconded by L. Miller. Voice vote. Motion carried.
5. d. Broh stated that he felt the Village needed to do a better job explaining “Fall Clean-Up”. He added that he would like more information on the web page and in the paper. Crary shared that there is limited space on the home web page but could look into adding a link under the resource panel. Crary also added that there would be an ad in the paper October 17 and October 24 explaining what items the village would be picking up at the curbside and what items cannot be picked up.  
Motion by Broh to approve the consent agenda item 5d. “Approval of Fall Clean-Up for October 24 & 25, 2018.” Seconded by Marcus. Voice vote.  
Motion carried.
6. **Old Business:**
7. Crary reviewed updates to the 2019 preliminary budget figures with the board and requested the budget hearing be scheduled for November 7, 2018.
8. **New Business:**
  - a. Chief Wilkins share that Michael Havlik had accepted a job with the Iowa County Sheriff’s Department and would be resigning from the Village of Spring Green Police Department. Chief went on to say that Havlik has been a great asset to this agency for the last 12 years and will surely be missed. Havlik thanked the Chief and the Board, adding “it is going to be harder to leave then I realized it would”. Motion by Broh to accept the letter of resignation from

Michael Havlik. Seconded by Reid. Reid added this is with deep regret and thanks. Voice vote. Motion carried.

- b. Greg Jewell gave an update on the berm project. He shared that all berms would be that same height of 8ft with 6ft tree planting this fall as weather permits. He also shared letting of bids with the opening of bids at the October 24 Regular Board meeting would be the goal.
- c. Jewell gave an update on the TIF #6 Cardinal Glass Schedule with all project in the first phase done by July 2019. The berms are schedule to start this fall and be done by June 2019. Utility work and street work are schedule to be done by July 2019, which would include the closing of Hoxie St. Then phase 2, Cardinal's building plan, is scheduled to start by December 2019.
- d. Jewell gave a draft copy of the Developers Agreement with Cardinal Glass to the board for review. Jewell said that the Village attorney, Allen Peckham should also review the agreement to make sure that all parties are clear on their responsibility in this "Developers Agreement".
- e. Jewell gave a hand-out to the board that showed how the TIF #6 should perform over the next twenty years. Jewell added that the TIF has great advantages for the Village and that the TIF has worked very well for the Village.

**9. Information Items:**

- a. Letter of appreciation from the City of Sun Prairie regarding amazing response and assistance from the Spring Green Fire & EMS.

**10. General Public Comment:** Grant Knoble asked if the west side of the berms would be 4ft or 8ft in height. Jewell responded that due to public comments from earlier meetings, Cardinal Glass has chosen to make all berms 8ft with 6ft tree plantings. Sara Young shared an informational hand-out with the board explaining the upcoming River Valley Referendum.

**11. Convene into closed session:** Motion by Gene Hausner to go into closed session under Section 19.85(1)(c) of the Wisconsin Statutes for "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility "at 7:43 pm. Seconded by Broh. Roll call vote aye: Hausner, Reid, Marcus, N. Miller, Hauser, L. Miller and Broh. Motion carried.

**12. Reconvene into open session:** Motion by Gene Hausner to reconvene into open session at 8:22 pm. Seconded by N. Miller. Voice vote. Motion carried.

**13.** Motion by L. Miller to give 2019 employees a 2% increase in wages except for Wendy Crary who will receive a 3% increase in wages. Seconded by N. Miller. Voice vote. Motion carried.

**14. General Public Comment:** Reid questioned when a tornado siren sounds? Where can people go in an emergency? We need to get the word out where the shelters are in emergencies. No Public Comment.

**15. Adjourn:** Motion by N. Miller to adjourn at 8:26pm. Seconded by Broh. Voice vote. Motion carried.

Respectfully submitted by Vikki Stingley