

**Minutes of Regular Session**  
**Proceedings of the Village of Spring Green Board of Trustees**  
**December 5, 2018 – 7:00 pm**  
**154 N. Lexington Street, Spring Green WI**

1. **Call to order:** Gene Hausner, Village President called the meeting to order at 7:00 pm.
2. **Roll call of Village Board members:** Members present were Gene Hausner, Robin Reid, Joel Marcus, Norm Miller, Jane Hauser, LuEtta Miller, and Michael Broh. Also present: Wendy Crary, Vikki Stingley, Linda Schwanke, Todd Deibert, Michael Bisbach and Ed White.
3. **Approve Minutes:** Motion by Broh to approve the minutes of the November 21, 2018 Regular Board Meeting as presented. Seconded by Marcus. Voice vote. Motion carried.
4. **Review and approve agenda:** Motion by N. Miller to approve the agenda as presented. Seconded by Reid. Voice vote. Motion carried.
5. **Consent agenda:** Motion by Reid to approve the consent agenda consisting of the following:
  - a. Approval of Disbursements.
  - c. Approval of an Operator's License for Nancy Jeans Baenen, 216 E Madison St, Spring Green WI
  - d. Approval of an Operator's License for Kathryn G McGrath, 5218 Knob Rd, Ridgeway WI
  - b. Approval of an Operator's License for Natalie Kay lausly, S12279 Liegel Ct, Spring Green WIExcept 5 b. Approval of the Following License for the Spring Green Area Chamber of Commerce, 208 N. Winsted, Spring Green, WI:
  - i. Temporary Class "B"/" Class B" Retailer's License for the Winter Wine Walk on 12/08/18. Due to the request by Marcus to remove line item 5 b.Seconded by Broh. Voice vote. Motion carried.
  - b. Marcus stated that he did not have any concerns with the Chamber of Commerce's request for a Temporary Class "B"/" Class B" Retailer's License for the Winter Wine Walk on 12/08/18. He shared that his request was due to a conflict of interest. He went on to say that his business "Nina's" was one of the retailers participating in the Winter Wine Walk 12/08/18.Motion by Reid to approve line item 5 b. Approval of the Following License for the Spring Green Area Chamber of Commerce, 208 N. Winsted, Spring Green, WI:
  - i. Temporary Class "B"/" Class B" Retailer's License for the Winter Wine Walk on 12/08/18.Seconded by Broh. Voice vote. Marcus sustained. Motion carried.
6. **New Business:**
  - a. Ed White of Sauk County Development Corporation updated the Village Board on the findings from the current Housing Study in Sauk County. White's presentation gave an overall view of the County's Housing Study. He added that Chapter 7 focused on Spring Green's assessment and strategy needs. Broh asked White, if this informational study would help attract developers to the Village. White said yes, and that Reedsburg was already using their study for this purpose. White went on to recommend that the next step by the Board should be to form a committee to review the flow charts that have been customized for the Village of Spring Green. He added that the chart would help with short term and long-term goals for the Village. White reminded the board that it would be best to pick only 2-3 items on the chart to work on at a time. The committee should set goals, prioritize and keep goals realistic so the committee does not get burnt out. Marcus along with the board thanked White. Marcus also added, "you gave us a lot to think about".
  - b. Wendy Crary addressed the Board with a request to have 80 hours of her accrued comp time balance payed. She shared that this request was not uncommon for other departments, example: public works is paid at the end of the year for their outstanding

- comp time. Motion by Broh to approve the request by Wendy Crary to pay out 80 hours of comp time. Seconded by Reid. Voice vote. Motion carried.
- c. Crary reported that the Board of Review committee had three seats currently at the end of their term. Crary added that she had talked to all three members whose terms were up, Dale Hottmann, Paul Kardatzke and Gene Hausner, and that all three had agreed to continue the Board of Review committee. Motion by Broh to appoint Dale Hottmann, Paul Kardatzke and Gene Hausner to the Board of Review. Seconded by N. Miller. Voice vote. Motion carried.
- d. Crary requested that the Board should consider setting the caucus date for January 9, 2019. This would be our first meeting in the new year. Motion by Broh to set the caucus date for January 9, 2019 for the Village of Spring Green. Seconded by L Miller. Voice vote. Motion carried.
7. **General Public Comment:** Todd Deibert and Michael Bisbach of Jewell Associates presented a handout to the board members showing pictures of several different views of the work completed already at the Cardinal Glass subdivision site. They also added that the landscaping was ahead of schedule by a week.
8. **Information Items:**
- a. Crary shared that the Sauk County Board of Supervisors Annual Holiday Party “Celebration of the Season” would be Saturday, January 5, 2019.
- b. Crary also shared that Dennis Tweedale; CEO of the League of Wisconsin Municipalities Mutual Insurance agency will retire from the LWMMI late 2019.
- c. Crary then added that she had received a letter from the Board that the Wisconsin Historical Society had sent Notice of entry to the National Register and/or State Register of Historic Places, Samuel and Nina Marcus House. Board congratulated Marcus on his family’s honor.
9. **Convene into closed session:** Motion by Gene Hausner to go into closed session under Section 19.85(1)(c) of the Wisconsin Statutes for “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility “at 8:00 pm. Seconded by Broh. Roll call vote aye: Hausner, Reid, Marcus, N. Miller, Hauser, L. Miller, Broh and Hauser. Motion carried.
10. **Reconvene in to open session:** Motion by Gene Hausner to reconvene into open session at 8:22 pm. Seconded by Broh. Voice vote. Motion carried.
- a. No action taken regarding hiring requirements and process to fill vacant full-time police officer position.
11. **General Public Comment:** No Public Comment
12. **Adjourn:** Motion by L. Miller to adjourn at 8:23 pm. Seconded by Broh. Voice vote. Motion carried.
- Respectfully submitted by Vikki Stingley