

Minutes of Regular Session
Proceedings of the Village of Spring Green Board of Trustees
December 19, 2018 – 7:00 pm
154 N. Lexington Street, Spring Green WI

1. **Call to order:** Gene Hausner, Village President called the meeting to order at 7:00 pm.
2. **Roll call of Village Board members:** Members present were Gene Hausner, Robin Reid, Joel Marcus, Norm Miller, Jane Hauser, LuEtta Miller, and Michael Broh. Also present: Wendy Crary, Vikki Stingley, Linda Schwanke, Tom Buchman, Greg Wipperfurth, Ralph Haas, Todd Deibert, Greg Jewell, Donald Greenwood, David Williams, Greg Prem, Keith Maxwell, Jim Kloth, Mariah Travis, Patty Brooks- 7:07 pm, and Allan Peckham- 7:12pm.
3. **Approve Minutes:** Motion by Reid to approve the minutes of the December 5, 2018 Regular Board Meeting as presented. Seconded by L. Miller. Voice vote. Motion carried.
4. **Review and approve agenda:** Motion by N. Miller to approve the agenda as presented. Seconded by Marcus. Voice vote. Motion carried.
5. **Consent agenda:** Motion by Reid to approve the consent agenda consisting of the following:
 - a. Approval of Financial Report.
 - b. Approval of Disbursements.Seconded by L. Miller. Voice vote. Motion carried.
6. **New Business:**
 - a. Marcus shared with the Village Board that the Planning Commission Committee had asked Don Greenwood to serve as the Zoning Administrator due to the amount of time needed on zoning applications/concerns has greatly increased over the years. Marcus went on to state that Greenwood would be a good candidate because he brings a lot of knowledge and experience on zoning. Marcus also shared that Wendy Crary and he had been working with Jewell Associates over the past years on zoning but now felt there was a need for a part-time administrator. Greenwood stated that he would like to keep things as they are now for fees. He went on to say that after 6 months he would like to review. Motion by Broh to appoint Don Greenwood as the Zoning Administrator for 6 months and evaluate after that time. Seconded by Reid. Voice vote. Motion carried.
 - b. Greg Prem shared the Spring Green Fire Protection District Annual Report with the Village Board. He stated that they were working on financial countability, adding extra layers to their current system. Motion by L. Miller to accept the Spring Green Fire Protection District Annual Report as presented. Seconded by N Miller. Voice vote. Motion carried.
 - c. Marcus shared that the Legion had contacted him about going forward with the Veteran's Memorial in North Park. Marcus when on to state that this was separate from the purchase of the Legion building. Keith Maxwell spoke on behalf of the Legion asking when they could expect the closing on

the Legion building. He added that the insurance would be due in March and he had just signed a \$16,000 agreement with a designer/contractor to construct the Veteran's Memorial at North Park. Maxwell went on to share that the reason he had signed with the contractor now was due to cost savings, prices would double in the new year. Marcus reminded all that the only thing the Village Board was looking at was the request for permission to construct the Memorial at North Park. Marcus when on to share that the buying/closing would need to be decided later. Broh stated he was in favor of the Memorial but had questions on the final design and road. Broh asked who would maintain the Memorial, road, etc. Maxwell stated that the Memorial had a warrant for work done and the Legion could share final plans at a later meeting. Maxwell also added that it was his understanding was that Village Public Works would continue to mowing as they do now. Reid reiterated the need to see the final plans. Reid also stated she felt the Village and residents would gain from this memorial and that the Legion should be allowed to go ahead with their plans. Motion by Broh to grant permission for the Spring Green American Legion to construct a Veteran's Memorial on the north side of North Park, with a final review by board. Seconded by Reid. Voice vote. Motion carried.

- d. Todd Deibert of Jewell Associates shared that Cardinal CG had submitted a CSM request and was now requesting approval to go ahead. Motion by Broh to approve the Certified Survey Map (CSM) submitted by Cardinal CG to split parcel # 182-1511-10100, into two lots, Lot 1: 9.56 acres and Lot 2: 46.99 acres, located along Hoxie Street, Village of Spring Green. Seconded by Hauser. Voice vote. Motion carried. Mariah Travis asked why she had received a letter about this request. Cray responded that by State Stats all residents in the 300 feet premise affected by the CSM received a letter of notification.
- e. Todd Deibert also shared that there was a change order request to contract #2. Niesen & Son landscaping made a request to used spray-on polymer to stabilize the berms and pond slopes over winter due to the ground is too frozen to seed. Motion by Broh to approve the Spring Green Industrial Park Berms and Stormwater Ponds Contract 2, Change Order No. 1. as presented. Seconded by N Miller. Voice vote. Motion carried.
- f. Greg Wipperfurth made a request from the Village Board that the ferric chloride line be replaced at the treatment plant. Wipperfurth stated that the current system is over 22 years old and that they have repaired to but the samples for phosphorous are still high. He also added that this line would have to be buried under ground below frost line. Wipperfurth when on to state that he had Jewell Associates get three quotes for the job as present in packet. Motion by N Miller to approve the Spring Green Wastewater Treatment Plant Ferric Chloride Line Replacement Project as presented going with the low bid from Foster at \$4395.00. Seconded by L. Miller. Voice vote. Motion carried.

7. **General Public Comment:** Patty Brooks asked the board if the Cardinal CG project had been shorted trees. Todd Deibert from Jewell Associates addressed Brooks concerns saying “no”. Deibert when on to say that the additional/missing trees are the oak trees that are not scheduled to be planted till spring. Brooks also asked why there were tracks on the berms by her house. Brooks was assured that it would be reviewed.
9. **Convene into closed session:** Motion by Gene Hausner at 7:49 pm to go into closed session under Section 19.85 (1)(e) of the Wisconsin Statutes for “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” Seconded by Broh. Roll call vote aye: Hauser, Reid, Marcus, N. Miller, Hauser, L. Miller, Broh and Hausner. Motion carried.
10. **Reconvene in to open session:** Motion by Gene Hausner to reconvene into open session at 8:32pm. Seconded by Reid. Voice vote. Motion carried.
 - a. Motion by Broh to authorize Village Attorney Allan Peckham to proceed with terms of easement for the parking lot used by the Spring Green Community Library in exchange for two strips of land to be identified on the reviewed CSM. Seconded by Reid. Voice vote. Motion carried.
 - b. No Action taken on the Spring Green TIF District No. 6 Development Agreement.
11. **General Public Comment:** Greg Jewell thanked the Village Board for contracting with them this past year.
12. **Adjourn:** Motion by L. Miller to adjourn at 8:35 pm. Seconded by Broh. Voice vote. carried.

Respectfully submitted by Vikki Stingley