

**Police Committee Meeting**  
**Wednesday, December 19, 2018**  
**Held at Spring Green Village Office**  
**154 N. Lexington Street**  
**6:30 p.m.**

1. **Call to order and attendance:** Joel Marcus called the meeting to order at 6:35 p.m. Police Committee Members present: Joel Marcus, LuEtta Miller, and Jane Hauser. Others present: Wendy Crary, Kevin Wilkins, and Vikki Stingley. The following arrived prior to adjournment: Tom Buchman at 6:48, Greg Wipperfurth at 6:50, Ralph Haas at 6:51, Greg Jewell at 6:52, Don Greenwood at 6:53, David Williams at 6:54, Linda Schwanke at 6:55, Todd Deibert and Greg Prem at 6:56, Michael Broh at 6:57, and Robin Reid at 6:58 p.m.
2. **Appoint minute taker:** Wendy Crary appointed minute taker.
3. **Read and approve minutes of the December 5, 2018 Police Committee Meeting:** Miller moved and Hauser seconded to approve the minutes of the December 5, 2018 Police Committee Meeting. Motion passed with all in favor.
4. **Review and approve agenda:** Hauser moved and Miller seconded to approve the agenda as presented. Motion passed with all in favor.
5. **Discussion and possible action regarding advertisement for vacant full time police officer positions.** Chief Kevin Wilkins and the Police Committee members reviewed the advertisement Miller had prepared along with revisions Wilkins suggested. Revisions included the contact information from Marcus to Wilkins along with minor revisions to the benefits listed. Wilkins inquired about the deadline date for applications. Miller explained that the cut off has already passed for WiliNet and the next cutoff date for job postings is 1-15-19. The Police Committee and Wilkins reviewed further aspects of the advertisement and discussed other changes. Background checks and how the process will be handled were also discussed. Miller will submit the advertisement to all colleges across the state and Wilkins will submit the ad to WiliNet. Marcus moved and Hauser seconded to approve the revisions submitted by Wilkins. Motion passed with all in favor. Miller moved and Hauser seconded to authorize the posting of the advertisement for vacant full time police officer position as stated. Motion passed with all in favor.
6. **General Public Comment:** There was no general public comment at this time.
7. **Adjourn:** Miller moved and Hauser seconded to adjourn at 6:58 p.m. Motion passed with all in favor.