

Police Committee Meeting
Wednesday, February 13, 2019
Held at Spring Green Village Office
154 N. Lexington Street
6:30 p.m.

1. **Call to order and attendance:** Joel Marcus called the meeting to order at 6:05 p.m.
Police Committee Members present: Joel Marcus, LuEtta Miller, and Jane Hauser.
Others present: Robin Reid, Kevin Wilkins, Andy Kurek and Vikki Stingley. The following arrived prior to adjournment: Gene Hausner at 6:30 p.m., Mike Bisbach at 6:50 p.m., Norm Miller at 6:52 p.m., and Todd Deibert at 6:52 p.m.
2. **Appoint minute taker:** Vikki Stingley appointed minute taker.
3. **Read and approve minutes of the December 19, 2018 Police Committee Meeting:** Miller moved and Hauser seconded to approve the minutes of the December 19, 2018 Police Committee Meeting.
Motion passed with all in favor.
4. **Review and approve agenda:** Hauser moved and Miller seconded to approve the agenda as presented.
Motion passed with all in favor.
5. **Discussion and possible action regarding timeline and procedure to fill vacant full time police officer position.** Chief Kevin Wilkins, Sgt Andy Kurek and the Police Committee members discussed the timeline and procedures to fill the vacant full time police officer position. Chief Wilkins stated that he would be stepping down from being part of the hiring committee. He went on to recommend Sgt Andy Kurek be his fill in, adding he will be a great assist to the committee. Marcus asked that the committee review how many members should be on the hiring committee. Chief suggested 3 or 4: one from the Village Police Dept, one from the Board, one from an outside agency and one could be citizen from the community. Miller added that she felt that Captain Mike Stoddard would be a good candidate on the hiring committee with his 30 + years of service as Captain of the Sauk County force. Miller added that Captain Stoddard is also a Village of Spring Green resident. The Committee agreed and asked Miller to make contact. Next Marcus asked the committee to look at setting up a timeline of steps to complete the goal of filling the vacant full time police officer position.
 - Step 1: Chief Wilkins should compile all applications, make copies and deliver to committee members by March 1.
 - Step 2: Meeting-Tuesday, March 5 to review applications.
 - Step 3: Start interviews week of March 18-22.
 - Final Step/Goal: report to Full Village Board recommendation at the March 27 meeting.Lastly the committee decided on proposed interviewing members to be: Sgt Andy Kurek- Village of Spring Green Police department, Captain Mike Stoddard (alternative Lieutenant James Hodges)-outside agency and resident, LuEtta Miller-Police Committee, Robin Reid-Personal Committee, and Joel Marcus-Chair Police Committee.
6. **General Public Comment:** Robin Reid offered to help the committee with prep of interview questions due to her past experience with interviewing, hiring and 20-100 hours of training on these areas.
7. **Adjourn:** Hauser moved and Miller seconded to adjourn at 6:54 p.m. Motion passed with all in favor.