

Minutes of Regular Session
Proceedings of the Village of Spring Green Board of Trustees
August 28, 2019 – 7:00 pm
154 N. Lexington Street, Spring Green WI

1. **Call to order:** Gene Hausner, Village President called the meeting to order at 7:01 pm.
2. **Roll call of Village Board members:** Members present were Joel Marcus, Norm Miller, Jane Hauser, Robin Reid, Gene Hausner and Michael Broh 7:02. Excused: LuEtta Miller. Also, present: Wendy Crary, Linda Schwanke, Greg Wipperfurth, Brian Roemer, Paul Kardatzke, Vikki Stingley, and Greg Jewell 7:06 pm
3. **Approve Minutes:** Motion by N. Miller to approve the minutes of the August 14, 2019 Regular Board Meeting as presented. Seconded by Reid. Voice vote. Motion carried.
4. **Review and approve agenda:** Motion by Hauser to approve the agenda as presented. Seconded by Marcus. Voice vote. Motion carried.
5. **Consent agenda:** Motion by Reid to approve the consent agenda consisting of the following:
 - a. Approval of Disbursements
 - b. Approval of the Following License for Spring Green Municipal Golf Course Full Moon Open, Municipal Golf Course, Spring Green, WI:
 - i. Temporary Class "B"/"Class B" Retailer's License for 9/14/19 – 9/15/19.
 - c. Approval of an Operator's License for Michael Joseph Goldstein, 137 Jefferson St. 2 FL, Spring Green, WI.
 - d. Approval of a request submitted by St. John's School for the use of the alley behind St. John's School (from Monroe to Daley) for morning and lunch recess.
 - e. Approval of a request submitted by Diane Baryenbruch on behalf of the Spring Green Arts & Crafts Fair to hold the 51ST Annual Spring Green Arts & Crafts Fair on June 28 & 29, 2020 and to close Jefferson Street from Winsted Street to Wood Street at 7:00 p.m. on Friday, June 27, 2020 and remain closed for the duration of the Art Fair.Seconded by N. Miller. Voice vote. Motion carried.
6. **New Business:**
 - a. Crary told the Village Board that the engagement letter from Quarles & Brady on the proposed issuance of \$6,690,000 general obligation corporate purpose bonds, series 2019A was to ensure that everything was done correctly. Crary asked Brian Roemer of Ehlers if he could explain more. Roemer said that this was the engagement for the work done to date and it explained the closing process. Motion by Reid to accept the engagement letter from Quarles & Brady as presented for the issuance of \$6,690,000 general obligation corporate purpose bonds, Series 2019A. Seconded by Marcus. Voice vote. Motion carried.
 - b. Brian Roemer of Ehlers stated that the bonds were sold today at a favorable rate of 2.2723% from BOK Financial Securities, INC., Milwaukee, Wisconsin. The General Obligation Corporate Purpose Bonds, Series 2019A will be \$6,590,000.00. That is \$100,000.00 less than the original estimated sale.

Roemer also added that the Village received a premium and bonds will be insured by Municipal Assurance Corp with “AA” rating from S & P Global Ratings. The bonds maturing August 1, 2029 and thereafter are callable August 1, 2028 or any date thereafter. Closing date is set for September 19, 2019. Term Bonds will mature 2039. Motion by Broh to approve Resolution 19-15 Awarding the Sale of \$6,590,000.00 General Obligation Corporate Purpose, Series 2019A to the low bidder, BOK Financial Securities, INC., Milwaukee, Wisconsin. Seconded by N. Miller. Voice vote. Motion carried.

- c. Crary shared that Quarles & Brady suggested that the Village appoint a “Compliance Officer” in their Post-Issuance Compliance Policy & Procedures. Crary went on to state that they recommended the Village Clerk or the Village President. Crary recommended the appointment of Village President due to the small office staff and the need for more accountability. Motion by Broh to appoint the Village President as the “Compliance Officer” as recommended in the Post-Issuance Compliance Policy & Procedures. Seconded by Hauser. Voice vote. Motion carried.
- d. Paul Kardatzke of Jewell Associates, INC shared the proposed “Bid Set Building Plans” for the public works roof replacement and the removeable of the center bay. The center bay would be removed to ground level with a gravel base. This would allow the small garage currently used by the police department to be kept. Walls would be added to newly exposed openings. The Public Works Shop would be updated with insulation and roof replacement. Kardatzke stated that there were still questions if fencing is needed at property lines. The Village Board suggested adding fencing to the bid proposal in case needed. Motion by Reid to accept the “Bid Set Building Plans” as presented from Jewell Associates, INC pending final details. Seconded by Broh. Voice vote. Motion carried.
- e. Greg Jewell shared with the Village Board that he had talked to Greg Vance at Cardinal and to Chris Smith, Company Controller, at Corporate Cardinal about the letter received from the State Board of Assessors, “Copy of Manufacturer’s Objection Acknowledgement for Cardinal CG R&D, Cardinal CG Company, and Cardinal IG Company Personal Property Assessments”. Jewell added that the meeting went well. The reason for Cardinal’s objection to their personal property assessment is due to a law on the books for possible reduction in assessments. So, if Cardinal did not file an objection; they would not be able to claim the reduction if the law passes. Jewell recommended that the Village Board file an appeal. The Village Board agreed that an appeal should be filed by the Clerk’s office on behalf of the Village of Spring Green. No further action needed.

7. **Information Items:**

- a. Crary informed the Village Board that the preliminary estimate of population for the Village of Spring Green is 1635. That is an increase of 7 people according to the Wisconsin Department of Administration.

8. **General Public Comment:** No Public Comment.

9. **Convene into closed session:** Motion by Hausner at 7:53 pm to convene into closed session under Section 19.85(1)(c) of the Wisconsin Statutes for “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Seconded by Broh. Roll call vote: Broh, Hauser, N. Miller, Marcus, Reid and Hausner – aye 6, nay 0. L. Miller absent. Motion carried.
10. **Reconvene into open session:** Motion by Hauser to reconvene into open session at 8:22 pm. Seconded by Reid. Roll call vote: Broh, Hauser, N. Miller, Marcus, Reid and Hausner – aye 6, nay 0. L. Miller absent. Motion carried.
11. No action taken on village employee evaluations and compensation for 2020.
12. **General Public Comment:** No Public Comment.
13. **Adjourn:** Motion by Hausner to adjourn at 8:23 pm. Seconded by N. Miller. Voice vote. Motion carried.

Respectfully submitted by Vikki Stingley