

**Minutes of Regular Session**  
**Proceedings of the Village of Spring Green Board of Trustees**  
**October 23, 2019 – 7:00 pm**  
**154 N. Lexington Street, Spring Green WI**

1. **Call to order:** Gene Hausner, Village President called the meeting to order at 7:00 pm.
2. **Roll call of Village Board members:** Members present were LuEtta Miller, Jane Hauser, Robin Reid, Joel Marcus, and Gene Hausner. Excused: Norm Miller and Michael Broh. Also, present: Wendy Crary, Linda Schwanke, Mike Stoddard, Greg Prem, Greg Wipperfurth, Todd Deibert-Jewell Associates, Deric Moser, Lisa Thomas and Vikki Stingley.
3. **Approve Minutes:** Motion by Reid to approve the minutes of the October 9, 2019 Regular Board Meeting as presented. Seconded by Hauser. Voice vote. Motion carried.
4. **Review and approve agenda:** Hausner asked that the agenda be amendment that line item 6. a. be heard after line items 7. Motion by Reid to approve the agenda with the amendment of line item 6. a. to be heard after line items 7. Seconded by Hauser. Voice vote. Motion carried.
5. **Consent agenda:** Motion by L. Miller to approve the consent agenda consisting of the following:
  - a. Approval of Financial Report.
  - b. Approval of Disbursements
  - d. Approval of a street closure request submitted by the Spring Green Area Chamber of Commerce for the Country Christmas Light Parade to be held on Friday, December 6, 2019 from 5 pm – 7 pm followed by Parade Float Parking & Viewing from 7 pm – 8 pm located on Jefferson Street between Lexington & Worcester.
  - e. Approval of street closure request submitted by the Spring Green Area Chamber of Commerce for Country Christmas events on Saturday, December 7 from 5:30 pm – 6:30 pm a portion of Daley Street to be closed from Lexington to Worcester.
  - f. Approval of a request submitted by Darby Blakley – RVHS Principal to have a Homecoming Bonfire at the High School on Friday, October 25, 2019 after the Playoff Football Game.

Except 5. c. Approval of the Following License for the Spring Green Area Chamber of Commerce, 208 N. Winsted, Spring Green, WI:

- i. Temporary Class “B”/” Class B” Retailer’s License for the Winter Wine Walk on 12/14/19. Due to the request by Marcus to remove line item 5. c.

Seconded by Marcus. Voice vote. Motion carried.

5. c. Marcus stated his request to remove line item 5. c. was due to a conflict of interest because his business “Nina’s” was one of the retailers participating in the Winter Wine Walk 12/14/19.

Motion by L. Miller to approve line item 5 c. Approval of the Following License for the Spring Green Area Chamber of Commerce, 208 N. Winsted, Spring Green, WI:

- i. Temporary Class “B”/” Class B” Retailer’s License for the Winter Wine Walk on 12/14/19.

Seconded by Reid. Voice vote. Marcus sustained. Motion carried.

**7. New Business:**

- a. Deric Moser addressed the Village Board with his concerns about the inadequate water drainage causing road closures on Westmor Street. He asked if any could be done to correct this issue. Board asked Todd Deibert of Jewell Associates if they would look at this concern and report back at the next meeting. No action taken.
- b. Greg Prem presented the "The Spring Green Fire Protection District Annual Report". No action taken.
- c. Todd Deibert of Jewell Associates said that they were about 5% completed with the 2020 Village Street projects. He requested that the review of the updates be postponed to the next meeting. No action taken.
- d. Deibert of Jewell Associates shared that Niesen & Sons Landscaping requested a change order for the Industrial Park Berms and Stormwater Ponds Project – Contract 2. He added they had reviewed the request for \$1530.00 for the "addition of topsoil on the back side of berms where the bottom meets the residential yards to grade correctly as approved by Jewell Assoc.". Deibert recommended payment for this service. He added that they were still negotiating the additional cost for watering of trees due to delay in irrigation. Motion by Reid to approve the change order request for \$1530.00 "addition of topsoil on the back side of berms where the bottom meets the residential yards to grade correctly as approved by Jewell Assoc." as presented. Seconded by Hauser. Voice vote. Motion carried.
- e. Deibert presented the "2019 Spring Green Street and Utility Construction Project Change Order #2 from Meise Construction" and recommended that it be review at the next Village Board. No action taken.
- f. Deibert shared that the addition of rip rap at a washout in the industrial stormwater ponds was needed and could be added to Change Order # 2 from Meise Construction at the next Village Board meeting. No action taken.
- g. Greg Wipperfurth requested approval from the Village Board on a Planned Equipment Maintenance Agreement with Cummins Inc. for the Power Generation System at the industrial lift station. He stated that it was maintenance only. Parts/replacement and labor would cost extra when needed. Reid asked if this would help catch the big things before they happen. Wipperfurth said yes. Motion by Reid to approve the Planned Equipment Maintenance Agreement with Cummins Inc. for the Power Generation System at the industrial lift station as presented. Seconded by Marcus. Voice vote. Motion carried.
- h. Crary informed the Village Board that General Engineering had sent a letter for their fee schedule and agreement for municipal plan examination and inspection services that would go into effect January 1, 2020. Motion by Reid to except the Agreement with General Engineering for Municipal Plan Examination and Inspection Services as presented. Seconded by L. Miller. Voice vote. Motion carried.
- i. Crary told the Village Board that Resolution R-1917 "Fee Schedule for Building Inspection Services" was the next step after accepting the agreement with General Engineering for municipal plan examination and inspection services. Motion by Marcus to adopt Resolution R-1917 "Fee Schedule for Building Inspection Services" as presented. Seconded by L. Miller. Voice vote. Motion carried.
- j. Crary stated that Resolution R-1918 "Direct Legislation Binding Referendum" would allow the Village Office to add the referendum to the April 7, 2020 Village of Spring Green ballot. Motion by Reid to adopt Resolution R-1918 Direct Legislation Binding Referendum on the April 7, 2020 ballot as presented. Seconded by Hauser. Voice vote. Motion carried.

6. **Old Business:**
  - a. Crary reviewed the final updates to the 2020 preliminary budget with the Village Board. She added that the Budget Hearing will be scheduled for Wednesday, November 20, 2019 at 7:00 P.M.
8. **Information Items:**
  - a. Information regarding Sauk County Index Economic Development 2<sup>nd</sup> Quarter 2019.
9. **General Public Comment:** No Public Comment.
10. **Convene into closed session:** Motion by Hausner at 7:51 pm to convene into closed session under Section 19.85(1)(c) of the Wisconsin Statutes for “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Seconded by Reid. Roll call vote aye: L. Miller, Hauser, Marcus, Reid, and Hausner – aye 5, nay 0. N. Miller and Broh absent. Motion carried
11. **Reconvene into open session:** Motion by Hausner to reconvene into open session at 8:24 pm. Seconded by L. Miller. Roll call vote aye: L. Miller, Hauser, Marcus, Reid, and Hausner – aye 5, nay 0. N. Miller and Broh absent. Motion carried.
  - a. No action taken regarding employee compensation, performance and employment.
12. **General Public Comment:** No Public Comment.
13. **Adjourn:** Motion by L. Miller to adjourn at 8:25 pm. Seconded by Reid. Voice vote. Motion carried.

Respectfully submitted by Vikki Stingley