

Minutes of Regular Session
Proceedings of the Village of Spring Green Board of Trustees
January 8, 2020 – 7:09 pm
154 N. Lexington Street, Spring Green WI

1. **Call to order:** Gene Hausner, Village President called the meeting to order at 7:09 pm.
2. **Roll call of Village Board members:** Members present were Robin Reid, Joel Marcus, Norm Miller, LuEtta Miller, Jane Hauser, Gene Hausner, and Michael Broh. Also present: Wendy Crary, Vikki Stingley, Linda Schwanke, Todd Deibert- Jewell Associates Engineering, Emily Benz 7:05 pm, Roger Bowden 7:08 pm, and Tricia Bowden 7:08 pm.
3. **Approve Minutes:** Motion by Reid to approve the minutes of the December 18, 2019 Regular Board Meeting as presented. Seconded by L. Miller. Voice vote. Motion carried.
4. **Review and approve agenda:** Motion by N. Miller to approve the agenda as presented. Seconded by Hauser. Voice vote. Motion carried.
5. **Old Business:**
 - a. Todd Deibert of Jewell Associates Engineering asked the Village Board to see the copy of a Memo from Greg Jewell in their packets regarding the “Niesen & Sons Landscaping for the Industrial Park Berms and Stormwater Ponds Project – Contract 2”. Deibert added that per Greg Jewell’s recommendation; they would advise paying the last payment of \$5,030.00 and the retainage of \$5,851.32 totaling \$10,881.00 and cut ties with no future work with them. Deibert also stated that Niesen & Sons Landscaping would not be responsible for any further maintenance or replacement of trees. Marcus stated, “for the record the Village will not do any business with Niesen & Sons Landscaping due to their excessive billing of hours for watering”. Motion by Hauser to approve the recommendation from Greg Jewell, Jewell Associates Engineering, regarding watering change order proposed by Niesen & Sons Landscaping for the Industrial Park Berms and Stormwater Ponds Project – Contract 2 as presented. Seconded by Broh. Voice vote. Motion carried.
 - b. Wendy Crary shared that the Village Board had a copy of Resolution R-2001 “Resolution Authorizing the Submission of a Community Development Investment (CDI) Grant Application to Wisconsin Economic Development Corporation (WEDC) for Fiscal Year 2019 for the Project at 161 S Lexington Street” in their packets. Crary added that Jewell Associates Engineering would be working with Emily Benz on the project. Motion by Broh to approve the request from Emily Benz for Resolution R-2001 “Resolution Authorizing the Submission of a Community Development Investment (CDI) Grant Application to Wisconsin Economic Development Corporation (WEDC) for Fiscal Year 2019 for the Project at 161 S Lexington Street” as presented. Seconded by Reid. Voice vote. Motion carried.
6. **New Business:**

- a. Motion by Broh to approve the disbursements as presented. Seconded by N. Miller. Voice vote. Motion carried.
 - b. Wendy Crary shared that Cameron Vieth had submitted a letter to the Village Board requesting a variance to widen his driveway to 20' east of the north east corner of his garage on Adams Street. Todd Deibert showed the Village Board the proposed street expansion plans for Adams Street and Lexington Street. The Village Board discussed the issues that Vieth was losing his off-street parking in front of his garage and his request to leave the recently replaced sidewalk on Lexington Street. The Board agreed that if the sidewalk is in good condition it should be saved. They also agreed that parking needed to be reviewed for Vieth. Motion by Reid to approve the request from Cameron Vieth to exceed driveway width at 411 S. Lexington Street with expenses paid for by the owner Cameron Vieth. Seconded by N. Miller. Voice vote. Motion carried.
 - c. Wendy Crary stated that she had budgeted monies for the purchase of an ExpressVote Ballot Marking Device. She added that this would help with voter flow at larger elections. The ExpressVote Ballot Marking Device can also save the Village money over time. The reason is that the ExpressVote Ballot Marking Device actually prints ballots after the voter has made their choices. So, any unused ballots can be used at the next election. The preprinted ballots cannot and have to be destroyed after a designated time. Motion by Broh to approve the purchase of the ExpressVote Ballot Marking Device as presented. Seconded by N. Miller. Voice vote. Motion carried.
 - d. Wendy Crary shared that ES&S Election Systems & Software Sales Order Agreement for ExpressVote Ballot Marking Device would also need to be approved with the approval to purchase the machine. Motion by Reid to approve the ES&S Election Systems & Software Sales Order Agreement for ExpressVote Ballot Marking Device as presented. Seconded by Hauser. Voice vote. Motion carried.
7. **Information Items:**
- a. Information regarding free Community Presentation entitled "Your Health" to be held on January 23, 2020.
8. **General Public Comment:** No Public Comment.
9. **Adjourn:** Motion by Broh to adjourn at 7:32 pm. Seconded by Marcus. Voice vote. Motion carried.

Respectfully submitted by Vikki Stingley