

Minutes of Regular Session
Proceedings of the Village of Spring Green Board of Trustees
January 22, 2020 – 7:03 pm
154 N. Lexington Street, Spring Green WI

1. **Call to order:** Joel Marcus, Village Trustee called the meeting to order at 7:03 pm.
2. **Roll call of Village Board members:** Members present were Robin Reid, Joel Marcus, Norm Miller, LuEtta Miller, and Jane Hauser. Excused: Gene Hausner and Michael Broh. Also present: Wendy Crary, Vikki Stingley, Linda Schwanke, Todd Deibert- Jewell Associates Engineering, Craig Giese, and Bob Churchill.
3. **Approve Minutes:** Motion by L. Miller to approve the minutes of the the January 8, 2020 Public Caucus and Regular Board Meeting as presented. Seconded by Hauser. Voice vote. Motion carried.
4. **Review and approve agenda:** Motion by N. Miller to approve the agenda as presented. Seconded by Reid. Voice vote. Motion carried.
5. **Consent agenda:** Motion by N. Miller to approve the consent agenda consisting of the following:
 - a. Approval of Financial Report.
 - b. Approval of DisbursementsSeconded by Reid. Voice vote. Motion carried.
6. **New Business:**
 - a. Craig Giese addressed the Village Board with a request to add a driveway on Worchester Street lot 6. Giese stated that his house was on Hoxie St and would like to have a driveway on Worchester for future use to access his other 2 lots. He also stated that he would pay for half of the driveway cutout. The Village Board agreed that this would be beneficial and that the cutout needed to be stronger because of vehicle traffic. Motion by Reid to approve the request from Craig Giese to add a driveway on Worchester Street lot 6 with Giese being responsible for 50% of total cost. Seconded by L. Miller. Voice vote. Motion carried.
 - b. Wendy Crary shared with the Village Board that they should have an email from Patrick Hagen expressing his interest in filling the vacant Plan Commission seat. No other candidates interested at this time. Motion by Reid to appoint Patrick Hagen to the vacant Plan Commission seat, term to expire 2021. Seconded by Hauser. Voice vote. Motion carried.
 - c. Todd Deibert- Jewell Associates Engineering shared with the Village Board that they had received four bids on the 2020 UV Disinfection Addition Project with Staab Construction Corporation having the low bid. Deibert added that they were an experienced general contractor and received positive references. Motion by L. Miller to accept the recommendation from Jewel Associates Engineering to award the low bid of \$119,700.00 from Staab Construction Corporation for the 2020 UV Disinfection Addition Project. Seconded by Reid. Voice vote. Motion carried.

- d. Todd Deibert- Jewell Associates Engineering told the Village Board a copy of the 2020 Spring Green Street and Utility Reconstruction Projects Assessment Hearing notice scheduled for January 29, 2020 is in their packet. No action needed.
 - e. Wendy Crary stated that the Village Board should have a copy of the CSM showing the transfer of the land vacated on E. Hoxie Street to Cardinal Glass. This is the last step in the Cardinal Glass expansion. Motion by Reid to approve the CSM showing the transfer of the land vacated on E. Hoxie Street to Cardinal Glass as presented. Seconded by Hauser. Voice vote. Motion carried.
 - f. Chief Stoddard requested approval from the Village Board for the MOU between Sauk County MIS and the Village of Spring Green for computer network and technical services. He added this will establish an inter-governmental agreement between Sauk County and the Village of Spring Green for computer network and technical services. Motion by Reid to approve the request from Chief Stoddard for the MOU between Sauk County MIS and the Village of Spring Green for computer network and technical services as presented. Seconded by L. Miller. Voice vote. Motion carried.
 - g. L. Miller shared that she had been working with Wendy Crary, Chief Stoddard and Frontier business on a new phone system to replace the outdated one currently being used. This new system would allow calls to be routed to the right department/person right away to save time for all. She also added that because the new system will be housed at the new police department; installation will depend on a guarantee from Frontier that the remodeling would not harm the new system. Crary added that money was available in the budget for the new phone system and the cost would be divided between the five departments. Motion by N. Miller to approve the quote from Frontier Business for the Mitel Phone System price at \$19804.12. Seconded by Reid. Voice vote. Motion carried. Board asked L. Miller to check that the price would be guaranteed till the remodeling was completed.
 - h. Wendy Crary shared that at the last Village Board Meeting the copier stopped working for the second time. She added that Rhyme is having trouble finding parts to repair the old copier. Crary asked the Village Board to consider replacing the old copier with a new Sharp MXM3051 black/white copier for \$3895.00. Motion by L. Miller to approve the purchase of a new Sharp MXM3051 black/white copier from Rhyme for \$3895.00 for the Village Office. Seconded by N. Miller. Voice vote. Motion carried.
7. **Information Items:**
- a. Information regarding Healthy Sauk County 2030 to be held on Wednesday, February 19, 2020.
8. **General Public Comment:** Bob Churchill asked the Village Board when the 2020 UV Disinfection Addition Project would be completed? The Board responded that the goal was the 1st of May. Churchill also asked if the New Police Department would be completed this year, or what is the timeline. The Board replied that the project was still being reviewed with no defined completion date.
9. **Adjourn:** Motion by L. Miller to adjourn at 7:37 pm. Seconded by Reid. Voice vote. Motion carried.

Respectfully submitted by Vikki Stingley