

Minutes of Regular Session
Proceedings of the Village of Spring Green Board of Trustees
February 26, 2020 – 7:00 pm
154 N. Lexington Street, Spring Green WI

1. **Call to order:** Gene Hauser, Village President called the meeting to order at 7:00 pm.
2. **Roll call of Village Board members:** Members present were Robin Reid, Joel Marcus, Norm Miller, Jane Hauser, LuEtta Miller, Michael Broh, and Gene Hausner. Also present: Wendy Crary, Todd Deibert- Jewell Associates Engineering, Paul Kardutzke - Jewell Associates Engineering, Greg Wipperfurth, Andy Ringelstetter, Aaron Holverson, Stephen Fisk, Joe Bindl, Bonnie Bindl, Mike Stoddard, Mike Hogan, Josh Tafs, Brian Krey, Vikki Stingley, and Fred lausly 7:05pm.
3. **Approve Minutes:** Motion by Reid to approve the minutes of the the February 12, 2020 Regular Board Meeting. Seconded by Hauser. Voice vote. Motion carried.
4. **Review and approve agenda:** Motion by N. Miller to approve the agenda as presented Seconded by L. Miller. Voice vote. Motion carried.
5. **Consent agenda:** Broh asked to have consent agenda item 5 b. removed due to a conflict of interest.
Motion by Reid to approve the consent agenda consisting of the following:
 - a. Approval of Disbursements.
Except line item 5 b. Approval of an Operator’s License for Eric Andrew Schable, 228 E Jefferson Street, Spring Green, WI
Seconded by Broh. Voice vote. Motion carried.
5. b. Motion by Reid to approve line item 5 b. Approval of an Operator’s License for Eric Andrew Schable, 228 E Jefferson Street, Spring Green, WI
Seconded by N. Miller. Voice vote. Broh sustained. Motion carried.
6. **New Business:**
 - a. Joshua Tafs addressed the Village Board with his request to expand his driveway approach to 16 feet at his 247 Lins Ct location. He also requested to have his driveway assessment removed and applied to his curb and gutter assessment because he wanted to pour the driveway at a later date. L. Miller asked Tafs to explain his request for the removeable of the assessment. Tafs stated that he did not want to have to remove new concrete or pour concrete trying to match up to his renovation late this Spring. Motion by L. Miller to approve the request by Joshua Tafs to expand his driveway approach to 16 feet and no driveway assessment. Seconded by N. Miller. Voice vote. Motion carried. Driveway will be poured at a later date at the owner’s expense.
 - b. Aaron Holverson brought his concerns about the ingress and egress of the alleyway parallel to South Lexington Street. Holverson stated that an owner has been parking vehicles in the alleyway. He also stated that the new owner of this property yells at people when they use the alleyway. L. Miller stated that maybe the police would need to visit this owner to make sure they are aware of the Village Ordinances. Holverson added that he felt this was a good time to address

the alleyway while doing the neighboring street projects. He questioned if the alley could be extended on Adams Court to Lexington Street or could the alley be extended all the way to Hoxie Street. The Village Board asked Chief Stoddard to review the ordinances and Todd Deibert of Jewell Associates Engineering to review the added cost to extend the alleyway and report back at the next meeting. No Action taken.

- c. Paul Kardutzke of Jewell Associates Engineering shared the proposal from OTIE for Engineering Services for the Police Department remodeling project. Kardutzke asked if Frontier was adding the new phone system. The Board reply that not at this time because Frontier could not guarantee the price after 30 days. Broh asked if Jewell had put this engineering services out for bids. Kardutzke replied no, we only need approval of "Task One" for \$1800.00; which is just a more detailed walk through checking out duct work and electrical. He added that we can always put the rest out for bids. Kardutzke stated that they have worked with OTIE and they were a very good company; we just need to keep moving forward. Motion by Broh to approve "Task One" for \$1800.00 from OTIE for the Engineering Services for the Police Department remodeling project as presented. Seconded by N. Miller. Voice vote. Motion carried.
- d. The Village Board reviewed the proposed changes to amend the Village Ordinance Chapter 375, Vehicles and Traffic, §375-10 School bus warning lights. All agreed for safety, it needed to be amended to allow school bus warning light on all drop off and pick locations. Motion by Reid to approve the proposed changes to amend the Village Ordinance Chapter 375, Vehicles and Traffic, §375-10 School bus warning lights as presented. Seconded by Broh. Voice vote. Motion carried. Wendy Crary asked the Village Board if they would also like to suspend the three-read rule. The Village Board agreed that due to safety concerns for school children, the three-read rule should be suspended. Motion by Marcus to suspend the three-read rule for the amendments to the Village Ordinance Chapter 375, Vehicles and Traffic, §375-10 School bus warning lights. Seconded by N. Miller. Voice vote. Motion carried.
- e. Greg Wipperfurth, Public Works Director, asked the Village Board about replacing sidewalk about a ½ block each side of Washington Street due to a low spot where water is pooling creating an icy area. Wipperfurth stated that two people have fell this winter season. He added that he needed to know if the Village or owners will be responsible for replacing any damaged water systems, etc. that are in the right-away. The Village Board agreed that the Village should be responsible for the cost of replacement of the sidewalk and any damaged cause due to the replacement. Hauser asked Wipperfurth if he had looked into "Safe Routes to School Grants". Wipperfurth stated he had not due to the time issues, and the possible cost to apply for the grants verses actual money awarded. Broh added that he understood time concerns, but felt that we should look into grants to help offset the cost. Reid agreed and asked if Todd Deibert of Jewell Associates Engineering if he could look into this for the next meeting. No action taken.
- f. Greg Wipperfurth, Public Works Director, asked the Village Board to consider

adding the extra cost of two rapid flashing beacons on Winsted/HWY 23 when the State resurfaces in 2024. The two locations to be considered are at the mid-block crossing between Rainbow Road and Baker Street and a crossing at Madison Street. The cost for this utility adjustment would be about \$10,000.00 with the Village being responsible for 100% of the cost. Motion by Marcus to approve the State/Municipal Financial Agreement for Highway 23 Improvement Project 5255-01-03/73 adding the two rapid flashing beacons as presented. Seconded by Reid. Voice vote. Motion carried.

- g. Wendy Crary- Clerk/Treasurer shared with the Village Board that the Plan Commission Committee had recommended the amendments for Accessory Structures, Detached Garages, and the addition of Accessory Dwelling Units (ADU) within Section 3 and 11 of the Village of Spring Green Zoning Ordinance at their Wednesday night meeting. Motion by L. Miller to approve the amendments for Accessory Structures, Detached Garages, and the addition of Accessory Dwelling Units (ADU) within Section 3 and 11 of the Village of Spring Green Zoning Ordinance as presented. Seconded by N. Miller. Voice vote. Motion carried.
- h. L. Miller proposed a change to the Employee Personal Policy to pay out sick leave up to 60% at the time of retirement. She added that we (the Village) have great benefits already and this would just add to it and help us keep good employees and retain them. L. Miller stated she had checked with five other HR departments who all do something similar for their employees, usually 50 – 75 % of sick leave. Her suggestion would be to do a pay out or an insurance benefit up to 60% of the employee's sick leave at the time of qualified state retirement. Reid added that this benefit is actually very common in the public sector. Broh shared that he was not against adding this benefit, just wanted to go on record stating this could create hoarding of sick leave and questioning if employees will come to work ill when they should be using sick leave. No Action taken. L. Miller will draw up a proposal for the suggested changes to the Employee Personal Policy for the next meeting.
- i. Wendy Crary- Clerk/Treasurer asked the Village Board for guidance on delinquent personal property taxes for *Spring Into Motion*, *April Stamness*. *Spring Into Motion* is no longer in business and we cannot make contact. Crary told the Village Board that they now have the option to do a chargeback of uncollected net personal property taxes for *Spring Into Motion*. The Village Board advised Crary to go ahead and do a chargeback for *Spring Into Motion*, *April Stamness*. Crary also shared that *Talullah Salon, Schneller* was delinquent on her 2018 and 2019 personal property taxes. Crary stated that several attempts which included letters delivered by the police department, have not resolved the delinquent personal property taxes. Broh asked for a reminder on how personal property taxes are assessed. Crary shared that it is all self-reporting by the owner. The Village Board advised Crary to check into how our municipalities and the County handles delinquent taxes and report back at the next meeting.

- j. The Village Board reviewed the 2019 End-of-Year Financial Report. Motion by Broh to approve the Village of Spring Green 2019 End-of Year Financial Report as presented. Seconded by Hauser. Voice vote. Motion carried.
 - k. The Village Board reviewed the 2019 Budget Amendment Resolution R-2002. Motion by Broh to approve the Village of Spring Green, County of Sauk, Wisconsin Resolution R-2002 2019 Budget Amendment Resolution as presented. Seconded by N. Miller. Voice vote. Motion carried.
7. **General Public Comment:** Mike Hogan asked the Village Board to please put him on the agenda to discuss his sinking backyard which he reports has dropped over 4 to 5 inches. He added that he was very concerned about water flooding his garage. Hogan also stated that Jewell Associates Engineering has looked at his backyard. The Village Board did agree to add Hogan to the next agenda and also asked Todd Deibert- Jewell Associates Engineering to check out the concern and report back at the next meeting.
- Bonnie Bindl asked when the Village Board expected the changes to go into effect for the 60% employee payout of sick leave. L. Miller restated that her suggestion would be a 60% pay-out or insurance benefit that would go in affect as soon as drafted and approved by the Village Board.
- Fred lausly asked the Village Board to work with the School District on flooding concerns. He stated that the football field and soccer field have been and are underwater due to the high ground water. lausly stated that all we have to do is look at Jones Road and see it is moving this way. It's already at the school. lausly also reminded all that the Cense should be in the mail starting next week. He added, please encourage everyone to fill out right away, so extra money is not needed to go house to house and we get our fair share to support the schools and community.
8. **Adjourn:** Motion by Reid to adjourn at 8:15 pm. Seconded by L. Miller. Voice vote. Motion carried.

Respectfully submitted by Vikki Stingley