

Annual Spring Green Board of Review Meeting Minutes
Tuesday, June 2, 2020
Spring Green Village Office

June 2, 2020 – 4:00 P.M. - Village Office, 154 N. Lexington Street, Spring Green, WI.

Members present: Eugene Hausner, Karen Nelson, and Paul Kardatzke.

Others present: Wendy Crary, Greg Machotka, and Eric Kleven.

1. **Call to order:** The meeting was called to order at 4:00 p.m. by Village Clerk / Treasurer Wendy Crary.
2. **Appoint Chair:** Kardatzke moved and Nelson seconded motion to nominate Eugene Hausner to chair the Board of Review. Motion passed with all in favor.
3. **Determine if one member attended Board of Review Training within 2 years:** Board of Review members Eugene Hausner completed the mandatory BOR training May 1, 2019 and Paul Kardatzke completed the mandatory BOR training May 6, 2019, which meets the state statute requirements and the BOR Member Training Affidavit has been filed with the DOR.
4. **Read and approve minutes of May 21, 2019:** Kardatzke moved and Nelson seconded motion to approve the minutes from May 21, 2019. Motion passed with all in favor.
5. **Review and approve agenda:** Nelson moved and Kardatzke seconded motion to approve the agenda as presented. Motion passed with all in favor.
6. **Hearings (if none, go to item #10):** None.
7. **Deliberations for any hearings conducted:** None.
8. **Assessment Roll corrections and / or changes:** None.
9. **Prepare and mail notices of decisions. (Personal delivery or return receipt):** None.
10. **Report from Assessor on Assessment changes and Ag Use Penalties:**
11. **Examine Assessment Roll:**
12. **General Public Comment:** There was no general public comment.
13. **Adjourn:** Kardatzke moved and Nelson seconded motion that the Annual Board of Review Meeting be adjourned at 6:00 p.m. Motion passed with all in favor.

Respectfully Submitted,

Wendy S. Crary, WCPC, MMC
Clerk / Treasurer
Village of Spring Green