

Minutes of Special Session
Proceedings of the Village of Spring Green Board of Trustees
April 16, 2020 – 4:00 pm
Meeting held via Teleconference due Covid 19 Health Emergency

1. **Call to order:** Gene Hausner, Village President called the special board meeting to order at 4:01 pm.
2. **Roll call of Village Board members:** Members present via Teleconference were Robin Reid, Joel Marcus, Norm Miller, Jane Hauser, LuEtta Miller, Michael Broh, and Gene Hausner. Also, present via Teleconference: Wendy Crary, Linda Schwanke, and Michael Stoddard
3. **Review and approve agenda:** L. Miller moved and Reid seconded to approve the agenda as presented. Motion passed with all in favor.
4. **New Business:**
 - a. Stoddard reviewed the Emergency Declaration and Proclamation signed by Eugene Hausner and Nils Richardson. Broh moved and Hauser seconded to approve the Emergency Declaration and Proclamation dated March 20, 2020. Motion passed with all in favor.
 - b. Crary gave a brief review of how the Village Office was handling day to day operations in regards to the health emergency. L. Miller informed all that she is working on a list of the various village operations with contact phone numbers to be disbursed after Hausner reviews. The Village Board discussed the various ways to get the information to the public to include; Facebook and all other social media avenues, posting at Village Office, Village Website, Post Office, Chamber of Commerce, and in the Home News. Crary will email the information to all board members when the list is complete. The consensus of the board is to hold the next scheduled Village Board Meeting via Zoom on April 22, 2020 at 7:00 p.m. No action was taken regarding this matter.
5. **General Public Comment:** There was no general public comment at this time.
6. **Adjourn:** Reid moved and N. Miller seconded to adjourn at 4:25 pm. Motion passed with all in favor.