

**Minutes**  
**Meeting of the Village of Spring Green Plan Commission**  
**Wednesday, September 16, 2020**  
**Meeting held via Zoom & Teleconference due to COVID 19 Health Emergency**  
**7:00 p.m.**

1. Prem called meeting to order at 7:02 p.m. as a Meeting of the Spring Green Plan Commission. Members present: Greg Prem, Eugene Hausner, Brad Hutnik, and Patrick Hagen. Ed Lilla joined the meeting at 7:08 p.m. Michael Broh, and David Saperstein were absent. Others present: Wendy Crary and Aaron Holverson. Stephen Fisk joined the meeting at 7:11 p.m.
2. Crary appointed minute taker.
3. Motion by Hutnik, second by Hausner, to approve meeting agenda. Motion passed with all in favor.
4. Approve minutes from the August 19, 2020 Spring Green Plan Commission and Joint Extraterritorial Zoning Committee Meeting. Motion by Hutnik, second by Hagen, to approve minutes from the August 19, 2020 Spring Green Plan Commission and Joint Extraterritorial Zoning Committee Meeting. Motion passed with all in favor.
5. Discussion and possible action regarding potential zoning ordinance violation on property located at 302 S. Lexington Street. Prem explained that there has been a lingering issue of the steps for the accessory building owned by Aaron Holverson. Holverson explained that the landing and steps that the previous Zoning Administrator viewed as a potential violation were modified. The previous Zoning Administrator did not have an issue with the current temporary structure as long as they were not attached to the structure. Hagen inquired about the other potential violations mentioned in Halverson's email submitted for review by the Plan Commission. Holverson explained that wooden stakes, bricks, vehicles and residential fences of neighboring properties are potential zoning violations as well. Prem said, "To be perfectly honest this isn't something we normally go looking for and it seems to be the fallout from ongoing alley issues in the neighborhood, we need to handle all encroachments fairly". Halverson and the Plan Commission discussed various alleys within the village. The consensus of the Plan Commission is that public alley ways shouldn't be blocked by any residents. Prem stated, "To my knowledge this area has never been surveyed". Holverson replied, "No, the current temporary structure is two feet away from the previous location and the Zoning Administrator at that time thought those were within one foot". Prem said, "The neighboring property owner is also accusing the steps are not to code". Holverson replied, "They are not to code, but to be clear they are not steps". Hausner stated, "To verify, the Village would have to complete a survey of the alleyway". Motion by Hagen, second by Hutnik to recommend that the Village have a survey completed to delineate the boundaries of the alley right of way. Motion passed with all in favor.
6. General Public Comment: There was no general public comment at this time.
7. Adjourn. Motion by Hausner, second by Lilla, to adjourn at 7:36 p.m. Motion passed with all in favor.