

Minutes of Regular Session
Proceedings of the Village of Spring Green Board of Trustees
November 4, 2020 – 7:00 pm
Meeting held via Zoom & Teleconference due to COVID-19 Health Emergency

1. **Call to order:** Gene Hausner, Village President called the board meeting to order at 7:01 pm.
2. **Roll call of Village Board members:** Members present via Zoom & Teleconference were, Michael Broh, LuEtta Miller, Norm Miller, Joel Marcus, Robin Reid, and Gene Hausner. Absent: Jane Hauser. Also, present via Teleconference: Wendy Crary, Linda Schwanke, Chief Michael Stoddard, Paul Kardatzke - Jewell Associated Engineers, Inc, and Vikki Stingley.
3. **Approve Minutes:** Motion by Marcus to approve the minutes of the October 28, 2020 Regular Board Meeting as presented. Seconded by N. Miller. Voice vote. Motion carried.
4. **Review and approve agenda:** Motion by Reid to approve the agenda as presented. Seconded by N. Miller. Voice vote. Motion carried.
5. **Old Business:**
 - a. Wendy Crary, Clerk/Treasurer, reviewed the 2021 preliminary budget figures with the Village Board adding they would see a few changes due to fire protection increase, but no changes to the bottom line. She also reminded the Village Board that the Public Hearing would be in two weeks, November 18, 2020 just before the Regular meeting. No additional action needed.
6. **New Business:**
 - a. Motion by Broh to approve the disbursements as presented. Seconded by L. Miller. Voice vote. Motion carried.
 - b. Paul Kardatzke, Jewell Associated Engineers, Inc., presented a construction Change order for the Spring Green Police Department Building Project for COP 12 IT wiring. The Village Board questioned why this was not in the original bid and how did it get missed. Kardatzke stated because most departments would have had their IT complete this part of the job. He added this is usually not done by the general contractor, and it was an oversight on our part. N. Miller offered to order wiring from a company he works with on a regular basis which could lower the cost by about \$1000.00. Motion by Reid to approve construction Change Order for the Spring Green Police Department Building Project with disbursement changes. Seconded by L. Miller. Voice vote. Motion carried.
 - c. Wendy Crary, Clerk/Treasurer, submitted a request for the Village Office to be closed the week of November 23rd because of extra hours that were needed to complete the election and all the extra absentees. She added that the staff will use comp time or vacation. Motion by Reid to grant the request from the staff to close the Village Office the week of November 23rd. Seconded by N. Miller. Voice vote. Motion carried.
7. **General Public Comment:** Paul Kardatzke, Jewell Associated Engineers, Inc shared with the Village Board that they were aware that the front stairs at the New Police Department had to be poured twice because they did not pass inspection. Kardatzke also reassured the Village Board that there would not be any added cost to the Village. Mike Stoddard shared that a generous donor has provided much of the needed furnishings, including a copier. Chief Stoddard added this savings should cover the cost for the security cameras on location.
8. **Adjourn:** Motion by L. Miller to adjourn at 7:26 pm. Seconded by Broh. Voice vote. Motion carried.

Respectfully submitted by Vikki Stingley