

Minutes of Regular Session
Proceedings of the Village of Spring Green Board of Trustees
April 28, 2021 – 7:00 pm
Meeting held via Zoom & Teleconference due to COVID-19 Health Emergency

1. **Call to order:** Robin Reid, Village President called the board meeting to order at 7:01 pm.
2. **Roll call of Village Board members:** Members present via Zoom & Teleconference were Michael Broh, Jane Hauser, Jennifer Snow, Jeannie McCarville, David Saperstein, and Robin Reid. Also, present via Zoom & Teleconference: Wendy Crary, Kyle Vesperman- Vesperman Farms LLC, Todd Deibert - Jewell Associate Engineers Inc, Kyle Adams-Wander Provisions LLC, Deb Miller, Linda Schwanke, Valley Sentinel, Michael Stoddard, Damian Barta, and Vikki Stingley.
3. **Approve Minutes:** Motion by Broh to approve the minutes of the April 14, 2021 Regular Board Meeting as presented. Seconded by Saperstein. Voice vote. Motion carried
4. **Review and approve agenda:** Motion by Broh to move line item 6.a “Discussion and possible action regarding appointment of vacant Village Trustee seat” before Old Business. Seconded by McCarville. Voice vote. Motion carried. Motion by Hauser to approve the agenda with amendments as presented. Seconded by Snow. Voice vote. Motion carried.
6. **New Business:**
 - a. Crary stated that Debra Miller was the next highest candidate at the Spring Election and was still interested in serving on the Village Board. Motion by Broh to appoint Debra Miller to fill Robin Reid’s remaining Village Trustee Seat term expiring in 2022. Seconded by Saperstein. Voice vote. Motion carried.
5. **Old Business:**
 - a. Kyle Vesperman of Vesperman Farms LLC to give a brief description of his business. He said that the was planning to be in Spring Green about three times a month for three to four hours on the corner of Lexington St and Daley St. The Village Board expressed concerns that without set time or location there could be conflicts with other mobile vendors or events. Vesperman agreed that he would work with local business and be mindful of other vendors/events. Motion by Hauser to approve a Mobile Food Vending application submitted by Kyle Vesperman of Vesperman Farms LLC. Seconded by Broh. Voice vote. Motion carried.
 - b. Todd Deibert of Jewell Associate Engineers Inc. gave an update on the easements for the Woodbury Sanitary Sewer Project. He stated that “Marty Liegel has requested that as a condition for allowing the easement for the sanitary sewer project, he would like a legal document from the Village indicating that there will never be a water tower built on the Village owned lot on the southeast side of Woodbury Street cul-de-sac”. Deibert added that the Village should have Allan Peckham draw up a deed restriction. Motion by Broh to have Allan Peckham, Village Attorney, draw up a deed restriction that no water tower would be built on Village owned property parcel 182-0731-00000. Seconded by Miller. Voice vote. Motion carried.
 - c. There was a brief discussion about Covid-19 concerns which lead to a motion by Broh to continue Village Meeting by Zoom & Teleconference due to Covid-19 concerns. Seconded by Snow. Voice vote. Motion carried.
6. **New Business:**

- b. Motion by Hauser to approve disbursements as presented. Seconded by Broh. Voice vote. Motion carried.
- c. Kyle Lynne Adams answered questions about her business and the application for a Class "A" Beer and Class "A" Retail Licenses for Wander Provisions LLC, 136 South Albany Street, Spring Green, WI. Motion by Saperstein to approve a Class "A" Beer and Class "A" Retail Licenses for Kyle Lynne Adams, Wander Provisions LLC, 136 South Albany Street, Spring Green, WI. Seconded by McCarville. Voice vote. Motion carried.
- d. Robin Reid stated that she had received a request from Greg Wipperfurth regarding his unused vacation leave. Reid said, "due to the unusual, compounded circumstances, including new employee mentorship and the hiring and onboarding of a new Public Works Director, he will not be able to use up the extra days before the anniversary as normally required by our Spring Green Personnel Policy." Reid suggested that the Board waive the restriction due to his "long tenure and exemplary service". Motion by Broh to approve the request to extend the unused vacation time for Greg Wipperfurth beyond his anniversary date. Seconded by Miller. Voice vote. Motion carried.
- e. The Village Board discussed the possible action regarding placement of solar powered speed signs on STH 23. The Village Board had several questions on the type of solar powered speed signs and asked for more information from Chief Stoddard at the next meeting. No Action.
- f. Wendy Crary, Village Administrator/Clerk/Treasurer stated that we needed to update "Designating Public Depository and Authorizing Withdrawal of Village of Spring Green Moneys with The Peoples Community Bank" due new Board Members. Motion by Broh to approve the Resolution Designating Public Depository and Authorizing Withdrawal of Village of Spring Green Moneys with The Peoples Community Bank as presented: Robin Reid-Village President, Jane Hauser-Village Trustee, Wendy S. Crary-Village Administrator/Clerk/Treasurer and Victoria Stingley- Village Deputy Clerk/Treasurer. Seconded by Saperstein. Voice vote. Motion carried.
- g. The Village Board reviewed the "Rules of Procedure for the Village Board". Motion by Broh to approve "Rules of Procedure for the Village Board" as presented. Seconded by Saperstein. Voice vote. Motion carried.
- h. The Village Board reviewed appointments to the following Committees: Board of Zoning Appeals, Downtown Design, Joint Extraterritorial Zoning and Plan Commission. Crary shared with the board that she had contacted all the committee members that had terms expiring this year and that all had agreed to serve another term except Eugene Hausner.

Board of Zoning Appeals – Bob Churchill and Michael Mertens

Downtown Design – Paul Kardatzke and Yvonne Notbohm

Joint Extraterritorial Zoning – Bradley Hutnik and Ed Lilla

Plan Commission-Patrick Hagen, Ed Lilla, and Bradley Hutnik

Motion by Hauser to approve the following committee re-appointments as presented to the Board of Zoning Appeals, Downtown Design, Joint Extraterritorial Zoning, and Plan Commission. Seconded by Snow. Voice vote. Motion carried. Motion by Broh to appoint Jason Frazier to fill Eugene Hauser's remaining term on the Plan Commission. Seconded by Saperstein. Voice vote. Motion carried.

- i. A brief discussion about an appointment to the Library Board led to a motion by Snow to appoint Jeannie McCarville to fill Robin Reid's remaining term on the Library Board. Seconded by Hauser. Voice vote. Motion carried.
- j. A brief discussion about an appointment to the TIF District Joint Review Board led to a motion by Broh to appoint Robin Reid to the TIF District Joint Review Board. Seconded by Miller. Voice vote. Motion carried.
- k. A brief discussion about an appointment to the Sanitation and Recycling appointments led to a motion by Hauser to appoint Jennifer Snow and Debra Miller to the Sanitation and Recycling Committee. Seconded by Saperstein. Voice vote. Motion carried.
- l. A brief discussion about an appointment to the Technology and Telecommunications appointments led to a motion by Broh to appoint David Saperstein to the Technology and Telecommunications Committee. Seconded by Snow. Voice vote. Motion carried.
- m. A brief discussion about an appointment to the Emergency Management/Government Committee appointment led to a motion by Saperstein to appoint Robin Reid to the Emergency Management/Government Committee. Seconded by Miller. Voice vote. Motion carried.
- n. A brief discussion about an appointment to the Village Board Standing Committee appointments led to a motion by Snow to approve the Standing Committees as presented:

Finance & Budget-Michael Broh, Jeannie McCarville and Robin Reid
 Ordinance-Michael Broh, David Saperstein and Jane Hauser
 Personnel-Robin Reid, Jennifer Snow and Debra Miller
 Public Safety-Jane Hauser, Robin Reid and Debra Miller
 Public Property-Michael Broh, David Saperstein and Jeannie McCarville
 Park & Recreation-Jane Hauser, David Saperstein and Jennifer Snow
 Street, Sidewalk and Tree-Jane Hauser, Debra Miller and Jeannie McCarville
 Water & Sewer-Michael Broh, Robin Reid and Jennifer Snow.

Seconded by Hauser. Voice vote. Motion carried.

7. Information Items:

- a. Information from River Valley School District regarding School Board Members.
- b. Information from Sauk County regarding Addiction Awareness to be held May 15.

8. General Public Comment: Damian Barta welcomed new Board Members. He also asked for the Technology and Telecommunications Committee to look at grants for high-speed internet.

9. Adjourn: Motion by Saperstein to adjourn at 8:39 pm. Seconded by Hauser. Voice vote. Motion carried.

Respectfully submitted by Vikki Stingley