

Minutes of Regular Session
Proceedings of the Village of Spring Green Board of Trustees
August 25, 2021 – 7:00 pm
Meeting held via Zoom & Teleconference due to COVID-19 Health Emergency

1. **Call to order:** Robin Reid, Village President called the board meeting to order 7:00 pm.
2. **Roll call of Village Board members:** Members present via Zoom & Teleconference were, Jeannie McCarville, Deb Miller, Robin Reid, David Saperstein, and Jane Hauser. Absent: Jennifer Snow and Michael Broh. Also present via Zoom & Teleconference: Wendy Crary, Amy Yarnall, Williard Yarnall, Rose Ellen Schneider, Scott Whitsett - Jewell Associates Engineers, Inc., Kayla Kellog, Adam Reno, Linda Schwanke, Vicky Rettenberger, Vikki Stingley, SGACC- Julie Jensen 7:01 pm, LuEtta Miller 7:08 pm, Aaron Halverson 7:09 pm, 608-588-3010 7:18 pm, and Valley Sentinel 7:58 pm.
3. **Approve Minutes:** Motion by Saperstein to approve the minutes of the August 11, 2021 Regular Board Meeting as presented. Seconded by Hauser. Voice vote. Motion carried.
4. **Review and approve agenda:** Motion by Hauser to approve the agenda as presented. Seconded by Miller. Voice vote. Motion carried.
5. **Consent agenda:** Motion by Saperstein to approve the consent agenda consisting of the following:
 - a. Approval of Disbursements.
 - b. Approval of a Temporary Class "B"/"Class B" Retailer's License for the Spring Green Golf Club Full Moon Open, Municipal Golf Course, Spring Green, WI.
 - c. Approval of an Operator's License for Rebecca Robin Broh, 519 N. Albany St., Spring Green, WI. Seconded by McCarville. Voice vote. Motion carried.
6. **New Business:**
 - a. Rose Ellen Schneider of River Valley Area Community Garden asked the Village Board for permission to install a semi-permanent shelter on village greenspace located at 900 Westmor St. Schneider stated that this would create a shaded area for gardeners. Crary added that the cost of the project would be covered by the River Valley Area Community Garden. Motion by Hauser to approve the request submitted by River Valley Area Community Gardens to install a semi-permanent shelter on village greenspace located at 900 Westmor St. Seconded by Saperstein. Voice vote. Motion carried.
 - b. LuEtta Miller shared that she had submitted a letter from her neighborhood requesting that the alleys by N. Cincinnati St., N. Baltimore St. and Hill St be paved due to extremely high traffic on a daily basis. Saperstein stated that he felt information of cost was needed before approval. Adam Reno, Public Works Director, replied that he was waiting for a bid. No action at this time.
 - c. Crary stated that a request had been submitted by Upland Hills Clinic to reserve a parking space at the corner of W Jefferson St. and Washington St. to test patients for Covid-19 during business hours. She added that Upland Hills Clinic would take care of purchasing cone and placing them out daily. Village Board asked Crary to verify that the reserved parking space would be on the corner of Washington St; Washington side. Motion by Hauser to approve the request submitted by Upland Hills Clinic for a reserved parking space on the corner of Washington St and W. Jefferson St (on the Washington St. side) to test patients for Covid-19. Seconded by Saperstein. Voice vote. Motion carried.
 - d. Crary stated that the "discussion and possible action regarding a request submitted by Vicky Rettenberger to resolve responsibility for installation of USPS Collection Box Unit on Spring St." had been resolved. Rettenberger and Kellog expressed concerns and requested that the Village Board review at the next Village Board Meeting to make sure that installation is completed. Reid agreed to revisiting at the next meeting. No additional action needed.

- e. Adam Reno, Public Works Director, stated that Joshua Wellnitz, DOT Civil Engineer had contacted him for input from the Village Board about the STH23 project curb ramp design. He stated that the Village had two choices: paved flare or graded flare. Scott Whitsett of Jewell Associates Engineers, Inc., recommend paved flare due to longevity. Saperstein ask if the Village would be responsible for the cost of the curb ramp designs. Crary stated no, WisDOT is responsible. Motion by Saperstein to request concrete paved flares for the curb ramp designs regarding WisDOT options on the STH23 project. Seconded by Miller. Voice vote. Motion carried.
 - f. The Village Board reviewed the letter of resignation submitted by Isaac J. Gerber. Motion by Saperstein to accept a letter of resignation submitted by Isaac J. Gerber. Seconded by Hauser. Voice vote. Motion carried.
 - g. The Village Board reviewed the Police School Liaison Officer (PSLO) Agreement between the Village of Spring Green and the River Valley School District. Motion by Hauser to approve the Police School Liaison Officer (PSLO) Agreement between the Village of Spring Green and the River Valley School District as presented. Seconded by McCarville. Voice vote. Motion carried.
 - h. The Village Board reviewed the WisVote "Relier" 2022-2024 MOU Renewal. Motion by Saperstein to approve the WisVote "Relier" 2022-2024 MOU Renewal. Seconded by Miller. Voice vote. Motion carried.
 - i. Wendy Crary, Clerk/Treasurer asked the Village Board to review and approve Resolution R-2105: Request for Exemption from County Library Tax, because we already allow more than the required amount. Motion by Saperstein to approve Resolution R-2105: Request for Exemption from County Library Tax. Seconded by Hauser. Voice vote. Motion carried.
 - j. Saperstein stated that the Planning Commission Committee had recommended approval to strike "Existing non-conforming accessory structure, with or without a variance, shall not be allowed to be converted to an ADU." from Section 3.20.07 of the Spring Green Zoning Ordinance. Motion by Miller to accept the Planning Commission Committee recommendation for approval to strike "Existing non-conforming accessory structure, with or without a variance, shall not be allowed to be converted to an ADU." from Section 3.20.07 of the Spring Green Zoning Ordinance as presented. Seconded by Sapertein. Voice vote. Motion carried.
 - k. Saperstein shared that the Planning Commission Committee had recommended approval to add a definition of "Arboriculture" and "Arboricultural Use" to the Spring Green Zoning Ordinance. Motion by McCarville to accept the Planning Commission Committee recommendation to add a definition of "Arboriculture" and "Arboricultural Use" to the Spring Green Zoning Ordinance as presented. Seconded by Miller. Voice vote. Motion carried.
 - l. Saperstein added that the Planning Commission Committee had also recommended approval to add a definition of "Horticulture" and "Horticultural Use" to the Spring Green Zoning Ordinance. Motion by Hauser to accept the Planning Commission Committee recommendation to add a definition of "Horticulture" and "Horticultural Use" to the Spring Green Zoning Ordinance as presented. Seconded by Saperstein. Voice vote. Motion carried.
7. Information Items:
- a. Information from League of Wisconsin Municipalities regarding Government 101 training.
8. **General Public Comment:** No Public Comment.
9. **Adjourn:** Motion by Hauser to adjourn at 8:05 pm. Seconded by Saperstein. Voice vote. Motion Carried.
- Respectfully submitted by Vikki Stingley