

**Minutes of Regular Session**  
**Proceedings of the Village of Spring Green Board of Trustees**  
**September 8, 2021 – 7:00 pm**  
**Meeting held via Zoom & Teleconference due to COVID-19 Health Emergency**

1. **Call to order:** Robin Reid, Village President called the board meeting to order 7:01 pm.
2. **Roll call of Village Board members:** Members present via Zoom & Teleconference were, Jeannie McCarville, Deb Miller, Robin Reid, Jennifer Snow, Michael Broh and Jane Hauser. Absent: David Saperstein. Also present via Zoom & Teleconference: Wendy Crary, Chief Stoddard, Todd Deibert - Jewell Associates Engineers, Inc., Linda Schwanke, Bob Churchill, Vicky Rettenberger, LuEtta Miller, Eric Miller, Nancy Baenen, Vikki Stingley and Valley Sentinel 7:18 pm.
3. **Approve Minutes:** Motion by Hauser to approve the minutes of the August 25, 2021 Regular Board Meeting as presented. Seconded by Miller. Voice vote. Motion carried.
4. **Review and approve agenda:** Motion by Broh to approve the agenda as presented. Seconded by Snow. Voice vote. Motion carried.
5. **Consent agenda:** Motion by McCarville to approve the consent agenda consisting of the following:
  - a. Approval of Disbursements.
  - b. Approval of a request submitted by Darby Blakley – RVHS Principal to have a bonfire at the High School on Thursday, September 23<sup>rd</sup> and to have a Homecoming Parade on the streets of Spring Green on Friday, September 24<sup>th</sup>.
  - c. Approval of a request submitted by St. John's School for the use of the alley behind St. John's School (from Monroe to Daley) for morning and lunch recess.
  - d. Approval of annual Snowmobile Trail Land Use Agreement between the Association of Sauk County Snowmobile Clubs, Inc. and the Village of Spring Green.Seconded by Broh. Voice vote. Motion carried.
6. **Old Business:**
  - a. Crary stated that Public Works Director Adam Reno had received a verbal bid for \$21,500.00 from Scott Construction to pave N. Cincinnati St., N. Baltimore St. and Hill St. alleyways. Broh asked if any additional grading was needed. LuEtta Miller shared that it was her understanding the alleys would be paved to the existing grade level. Motion by Broh to approve a request submitted to have N. Cincinnati St., N. Baltimore St. and Hill St. alleys paved not to exceed \$21,500.00. Seconded by Miller. Voice vote. Motion carried.
  - b. Vicky Rettenberger told the Village Board that the installation of the USPS Collection Box Unit on Spring St has not yet happen; but location flags are now up. Rettenberger expressed concerns that communication have become very difficult with Kannenberg and the Postmaster. She added that our bigger concern is the September 26<sup>th</sup> deadline or our mail will be returned. Reid stated that she would follow up with both Kannenberg and the Postmaster. No additional action.

**7. New Business:**

- a. Nancy Baenen on behalf of the River Valley School District Endowment Fund Committee asked the Village Board to consider extending a street closure Friday, September 24<sup>th</sup> after the Homecoming Parade till the football game. The requested area would be a portion of Jefferson St. from the corner of Lexington St. to the alley between The Shed and the County Sampler in front of the Post House Garden. Baenen stated that she had talked to Chief Stoddard and he supported the closure. Motion by Broh to approve a street closure request submitted for gathering at the Post House Garden Friday, September 24<sup>th</sup> after the Homecoming Parade – 6:30 pm as presented. Seconded by Snow. Voice vote. Motion carried.
- b. The Village Board reviewed the 2020 Final Audit. Motion by Miller to accept the 2020 Final Audit as presented. Seconded by Hauser. Voice vote. Motion carried.
- c. Cray reviewed the 2022 preliminary budget figures with the Village Board.

**8. Information Items:**

- a. Information regarding Sauk County Clean Sweep to be held on Saturday, September 25<sup>th</sup> from 8:00 am – 12:00 pm.
- b. Information from State Board of Assessors – Copy of Manufacturer's Objection Acknowledgement for Cardinal CG R&D, Cardinal CG Company, and Cardinal IG Company Personal Property Assessments.

**9. General Public Comment:** No public comment.

**10. Adjourn:** Motion by Snow to adjourn at 8:03 pm. Seconded by Miller. Voice vote. Motion Carried.

Respectfully submitted by Vikki Stingley