

Minutes of Regular Session
Proceedings of the Village of Spring Green Board of Trustees
September 22, 2021 – 7:00 pm
Meeting held via Zoom & Teleconference due to COVID-19 Health Emergency

1. **Call to order:** Robin Reid, Village President called the board meeting to order 7:03 pm.
2. **Roll call of Village Board members:** Members present via Zoom & Teleconference were, Jeannie McCarville, Deb Miller, Robin Reid, Jennifer Snow, Jane Hauser, Michael Broh and David Saperstein. Also present via Zoom & Teleconference: Wendy Crary, Chief Stoddard, Adam Reno, Todd Deibert - Jewell Associates Engineers, Inc., Linda Schwanke, Robert Churchill, Vicky Retenberger, SGACC – Julie Jensen, Pixel 5, Martha Belsky- O'Reilly, Kayla Kellog, Chad Kannenberg, Bonnie Bindl, Jackson Hall, Vikki Stingley and Valley Sentinel 7:33 pm.
3. **Approve Minutes:** Motion by Snow to approve the minutes of the September 8, 2021 Regular Board Meeting as presented. Seconded by Miller. Voice vote. Motion carried.
4. **Review and approve agenda:** Motion by Broh to approve the agenda as presented. Seconded by McCarville. Voice vote. Motion carried.
5. **Consent agenda:** Motion by Hauser to approve the consent agenda consisting of the following:
 - a. Approval of Financial Report.
 - b. Approval of Disbursements.
 - c. Approval of street closure request submitted by the Spring Green Area Chamber of Commerce for Country Christmas events on December 3 – 4, 2021.
 - d. Seconded by Saperstein. Voice vote. Motion carried.
6. **Old Business:**
 - a. The Village Board was given an update regarding the installation of USPS Collection Box Unit on Spring St. Chad Kannenberg stated that the location has now been marked and was hopeful of completion by Wednesday of next week. Reid stated she would follow up with the Postmaster to request that no mail is returned till these issues are resolved. No additional action.
 - b. Due to the high community transmission of Covid-19 in Sauk County; Snow made a motion to continue to meet via Zoom & Teleconference and review again next month. Seconded by Miller. Voice vote. Motion carried.
 - c. Wendy Crary, Administrator/Clerk/Treasurer reviewed the updated 2021 budget figures with the Village Board. No additional action needed
7. **New Business:**
 - a. The request to have the Daley and Monroe alley paved was addressed by Adam Reno, Public Works Director. He added that he was reviewing all the alleys, but there are no plans to pave any additional alleys this fall. Todd Deibert of Jewell Associates Engineers, Inc., added that alleys north of Daley should not have any sanitary lines under them and alleys south of Daley could. The Village Board asked Reno to report his findings and plans at the next meeting for budgeting. No Additional action needed.

- b. Crary stated that the Plan Commission Committee had recommended approval of the request by Chad Kannenberg to rezone parcel #182-0868, The Prairie Subdivision Lot #8, located on Sunrise Drive, Village of Spring Green from B-3 Village Highway Commercial District to R-3 Village Multiple-Family Residential District. Motion by Hauser to accept the Plan Commission recommendation to rezone parcel #182-0868, The Prairie Subdivision Lot #8, located on Sunrise Drive, Village of Spring Green from B-3 Village Highway Commercial District to R-3 Village Multiple-Family Residential District. Seconded by Saperstein. Voice vote. Motion carried.
- c. Crary also shared that the Plan Commission Committee had recommended approval of the Certified Survey Map (CSM) submitted by O'Reilly Auto Parts to split parcel #032-0610-10000 into two lots, located on southeast corner of N. Westmor and USH 14, Town of Spring Green with the contingency that the corrections listed in the Technical Review are made to the Certified Survey Map (CSM). Motion by Broh to accept the Plan Commission recommendation regarding the Certified Survey Map (CSM) submitted by O'Reilly Auto Parts to split parcel #032-0610-10000 into two lots, located on southeast corner of N. Westmor and USH 14, Town of Spring Green with the contingency that the corrections listed in the Technical Review are made to the Certified Survey Map (CSM) as presented. Seconded by Miller. Voice vote. Motion carried.
- d. Crary Stated that O'Reilly Auto Parts also requested a second driveway and to exceed the allowed driveway width for the property located on N. Westmor Street. Motion by Saperstein to approve the request from O'Reilly Auto Parts to allow a second driveway and to exceed the allowed driveway width for property located on N. Westmor Street. Seconded by McCarville. Voice vote. Motion carried.
- e. The Village Board reviewed the bids submitted by Public Works Director Adam Reno to replace the 17-year-old public works utility truck. Low bid was \$31,171.50 from Jones Chevrolet and the truck box quote was \$24,253.00 from Monroe Truck totaling \$55,424.50 to replace the utility truck. Motion by Broh to approve the purchase of a new utility truck from Jones Chevrolet for \$31,171.50 and the truck box from Monroe Truck for \$24,253.00 for the Public Works Department. Seconded by Snow. Voice vote. Motion carried.
- f. Crary stated that the Village Board should have received a copy of the 2022 Maintenance Assessment Contract between Kleven Property Assessment, LLC and the Village of Spring Green in their packet. She added that the Village would be able to continue with a maintenance year in 2022. Motion by Broh to approve the 2022 Maintenance Assessment Contract between Kleven Property Assessment, LLC and the Village of Spring Green for \$8,700.00. Seconded by Miller. Voice vote. Motion carried.
- g. There was a brief discussion regarding the request submitted by the River Valley School District to hold a fireworks display on Thursday, September 23, 2021. Motion by Broh to approve the request submitted by the River Valley School District to hold a fireworks display on Thursday, September 23, 2021 contingent with the approval of the Fire Chief. Seconded by Miller. Voice vote. Motion carried.

8. **General Public Comment:** Robert Churchill thanked that Board for a very informative meeting. Bonnie Bindl stated, “ditto” thank you!
9. **Convene into closed session:** at 8:13 pm. Motion by Reid to go into closed session under Sections 19.85(1)(c) of the Wisconsin Statutes for “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Seconded by Hauser. Roll call vote aye: McCarville, Hauser, Miller, Snow, Saperstein, Broh, and Reid. Aye 7, Nay 0. Absent: Motion carried.
10. **Reconvene in to open session:** Broh moved and Hauser seconded to reconvene into open session at 10:20 pm. Roll call vote aye: McCarville, Hauser, Miller, Snow, Saperstein, Broh, and Reid. Aye 7, Nay 0. Motion carried.
Those who rejoined via Zoom & Teleconference at 10:23 pm: Valley Sentinel.
 - a. Discussion and possible action on village employee evaluations and compensation for 2022. No action taken.
11. **General Public Comment:** No Public Comment.
12. **Adjourn:** Motion by Hauser to adjourn at 10:25 pm. Seconded by Broh. Voice vote. Motion carried.

Respectfully submitted by Vikki Stingley