

**Minutes
Water & Sewer Committee
And Prairie Sanitary District Joint Meeting
Wednesday, February 2, 2022
Held at Spring Green Village Office
154 N. Lexington Street
5:30 p.m.**

1. **Call to Order and Attendance:** Michael Broh called the meeting to order at 5:32 p.m. Water & Sewer Committee members present: Michael Broh, and Robin Reid. Jennifer Snow was absent. Prairie Sanitary District members present: Dave Radel, Karen Shelton, and Doug Feiner. Others present: Wendy Crary, Adam Reno, and Tom Fitzwilliams.
2. **Appoint Minute Taker:** Wendy Crary was appointed minute taker.
3. **Approve Minutes:** Motion by Radel, second by Reid to approve minutes from the February 17, 2021 Water & Sewer Committee and Prairie Sanitary District Joint Meeting. Motion passed with all in favor.
4. **Review and approve agenda:** Motion by Reid, second by Radel to approve the agenda. Motion passed with all in favor.
5. **Discussion and possible action regarding Annual Review of Agreement for Wastewater Treatment & Billing between the Village of Spring Green and the Prairie Sanitary District.**
The General Ledger Audit Detail Report for the PSD Capital Improvement Deposits Account was provided by Crary prior to the meeting. Payments in the amount of \$1,128.75 are made quarterly by the PSD and then accounted for separately by the Village. This account will be utilized for the PSD portion of any qualifying upgrades at the Waste Water Treatment Plant. The balance as of 12/31/2021 is \$30,476.25. Crary also provided previously and reviewed the updated 2022 Schedule of Wages and Benefit Charges for Village Employees which will be utilized for the quarterly billings to the PSD in 2022. No action was necessary regarding this item.
6. **Discussion and possible action regarding the PSD meter and manholes located on Wood Street.**
Tom Fitzwilliams the PSD's Engineer gave a presentation regarding the possible installation of a new meter for the PSD. The committee discussed the option of a new meter and agreed that installation, cost, and payment would need to be discussed by the Village Board. Reno will work with the Village Engineer for replacement of the Village's manhole and the installation of a new meter will be discussed by the Village Board during the design phase of the manhole project. No action necessary regarding this item.
7. **General Public Comment:** There was no general public comment at this time.
8. **Adjourn:** Motion by Reid, second by Feiner to adjourn at 6:10 p.m. Motion passed with all in favor.