

Minutes of Regular Session
Proceedings of the Village of Spring Green Board of Trustees
April 13, 2022 – 7:00 pm
Meeting held via Zoom & Teleconference due to COVID-19

1. **Call to order:** Robin Reid, Village President called the board meeting to order at 7:00 pm.
2. **Roll call of Village Board members:** Members present via Zoom & Teleconference were, Jane Hauser, Jeannie McCarville, David Saperstein, and Robin Reid. Absent: Jennifer Snow and Michael Broh. Also, present via Zoom & Teleconference: Wendy Crary, Linda Schwanke, Vikki Stingley, Damian Barta 7:03 pm, Valley Sentinel 7:05 pm, and Raymond 7:07 pm.
3. **Approve Minutes:** Motion by McCarville to approve the minutes of the March 23, 2022 Regular Board Meeting as presented. Seconded by Miller. Voice vote. Motion carried.
4. **Review and approve agenda:** Motion by Hauser to approve the agenda as presented. Seconded by Saperstein. Voice vote. Motion carried.
5. **Consent agenda:** Motion by Miller to approve the consent agenda consisting of the following:
 - a. Approval of Financial Report.
 - b. Approval of Disbursements.Seconded by Hauser. Voice vote. Motion carried.
6. **New Business:**
 - a. The Village Board briefly discussed a request by Jenafer Humphries to place two benches in front of her business at 124 W Jefferson Street. Motion by Hauser to approve the request from Jenafer Humphries to place two benches in front of her business at 124 W Jefferson Street. Seconded by Miller. Voice vote. Motion carried.
 - b. Jane Hauser gave an update regarding the Village of Spring Green tennis and pickleball courts. Hauser shared that the Spring Green Courts Project has raised more than the initial goal of \$75,000.00. She added that they were waiting on bids; hopefully available in the next few weeks. Reid thanked everyone involved for their hard work and donations; also requesting an update at the next village meeting.
 - c. The Village Board reviewed the audit engagement letter for Wisconsin Tax Incremental Financing (TIF) District No. 6 for the period from the date of creation through December 31, 2020 submitted by Johnson Block and Company, Inc. Wendy Crary, Village Administrator/Clerk/Treasurer shared that the first audit is required by state statutes 12 months after the municipality reaches 30% of the TID's total expenditures. The second audit is required 12 months after the end of the expenditure period and the final audit required 12 months after the TID is terminated. Motion by Saperstein to approve the audit engagement letter for the TIF District No 6. for the period from the date of creation through December 31, 2020 as presented. Seconded by Miller. Voice vote. Motion carried.
 - d. Adam Reno, Public Works Director asked the Village Board for approval to replace the line striping machine due to age and cost for repair/replacement parts. Reno stated that the machine was approximately 30 years old, adding that the Village already buys paint from Sherwin Industries, Inc.; who came in with the low bid at \$4,737.50. Motion by Miller to replace the line striping machine for Public Works with low bid from Sherwin Industries, Inc. Seconded by McCarville. Voice vote. Motion carried.

- e. Wendy Crary, Village Administrator/Clerk/Treasurer stated that we needed to update “Designating Public Depository and Authorizing Withdrawal of Village of Spring Green Moneys with The Peoples Community Bank” due to Jane Hauser’s last day as a Village Board Member on April 18, 2022. Crary added that Deb Miller has agreed to fill this opening. Motion by Saperstein to approve the Resolution Designating Public Depository and Authorizing Withdrawal of Village of Spring Green Moneys with The Peoples Community Bank as presented: Robin Reid-Village President, Debra Miller-Village Trustee, Wendy S. Crary-Village Administrator/Clerk/Treasurer and Victoria Stingley-Village Deputy Clerk/Treasurer. Seconded by Hauser. Voice vote. Motion carried.
- 7. **Information Items:**
 - a. Information from Jewell Associates Engineers Inc. regarding Kennedy Road Reconditioning Meeting.
 - b. 2020 State of Wisconsin, Department of Natural Resources Annual Report Recycling Program Accomplishments and Actual Costs.
- 8. **General Public Comment:** Damian Barta asked for clarification on an invoice. Reno gave a briefly explanation that it was a needed repair. Miller asked if this was connected to the Cincinnati issue. Reno stated, “no”. Robin Reid thanked Jane Hauser for her years of service to the Village of Spring Green; “stepping up to the need when asked.” Damian Barta seconded, “...all she does is very impressive.” Thank you again Jane.
- 9. **Adjourn:** Motion by Saperstein to adjourn at 8:39 pm. Seconded by Hauser. Voice vote. Motion carried.

Respectfully submitted by Vikki Stingley