

**Annual Spring Green Board of Review Meeting Minutes**  
**Monday, May 16, 2022**  
**Spring Green Village Office**

May 16, 2022 – 4:00 P.M. - Village Office, 154 N. Lexington Street, Spring Green, WI.

Members present: Jeffrey Alt, Karen Nelson, and Paul Kardatzke.

Others present: Wendy Crary, Robin Reid, and Eric Kleven.

1. **Call to order:** The meeting was called to order at 4:00 p.m. by Village Administrator/Clerk/Treasurer Wendy Crary.
2. **Appoint Chair:** Alt moved and Nelson seconded motion to nominate Paul Kardatzke to chair the Board of Review. Motion passed with all in favor.
3. **Determine if one member attended Board of Review Training:** Board of Review member Paul Kardatzke completed the mandatory BOR training April 27, 2022, which meets the state statute requirements and the BOR Member Training Affidavit has been filed with the DOR.
4. **Read and approve minutes of June 7, 2021:** Alt moved and Nelson seconded motion to approve the minutes from June 7, 2021. Motion passed with all in favor.
5. **Review and approve agenda:** Nelson moved and Alt seconded motion to approve the agenda as presented. Motion passed with all in favor.
6. **Hearings (if none, go to item #10):** None.
7. **Deliberations for any hearings conducted:** None.
8. **Assessment Roll corrections and / or changes:** None.
9. **Prepare and mail notices of decisions. (Personal delivery or return receipt):** None.
10. **Report from Assessor on Assessment changes and Ag Use Penalties:**
11. **Examine Assessment Roll:**
12. **General Public Comment:** There was no general public comment.
13. **Adjourn:** Alt moved and Nelson seconded motion that the Annual Board of Review Meeting be adjourned at 6:01 p.m. Motion passed with all in favor.

Respectfully Submitted,

Wendy S. Crary, WCPC, MMC  
Administrator/Clerk/Treasurer  
Village of Spring Green