

Minutes of Regular Session
Proceedings of the Village of Spring Green Board of Trustees
September 14, 2022 – 7:00 pm
Meeting held via Zoom & Teleconference

1. **Call to order:** Robin Reid, Village President called the board meeting to order 7:03 pm.
2. **Roll call of Village Board members:** Members present via Zoom & Teleconference were, Jeannie McCarville, Deb Miller, Robin Reid, Damian Barta, David Saperstein, Jennifer Snow, and Michael Broh. Also present via Zoom & Teleconference: Wendy Crary, Chief Stoddard, Todd Deibert - Jewell Associates Engineers, Inc., Linda Schwanke, Stef Morrill – River Valley Commons, and Vikki Stingley
3. **Approve Minutes:** Motion by Saperstein to approve the minutes of the August 24, 2022 Regular Board Meeting as presented. Seconded by Miller. Voice vote. Motion carried.
4. **Review and approve agenda:** Motion by Barta to approve the agenda as presented. Seconded by Snow. Voice vote. Motion carried.
5. **Consent agenda:** Reid requested line item 5.c. “Approval of a request submitted by Diane Baryenbruch to hold the Annual Spring Green Arts & Crafts Fair on June 24 & 25, 2023 and to close Jefferson Street from Winsted Street to Wood Street at 7:00 p.m. on Friday, June 23, 2023 and remain closed for the duration of the Art Fair” be removed for further discussion. Motion by Saperstein to approve the consent agenda consisting of the following:
 - a. Approval of Financial Report.
 - b. Approval of Disbursements.
 - d. Approval of annual Snowmobile Trail Land Use Agreement between the Association of Sauk County Snowmobile Clubs, Inc. and the Village of Spring Green.Seconded by Miller. Voice vote. Motion carried.

5.c. Reid stated that Adam Reno, Public Works Director, had brought two concerns to her:

 - permanent paint used to mark locations
 - grease from fryers getting on pavement.

The Board agreed that these are valid concerns; but can be easily resolved at a future meeting with the Art Fair Committee. Reid added, I would like to go on record as giving our appreciation for the Art Fair and all that it’s done for Spring Green. We don’t mean to make their jobs harder; we just have some issues that have been brought forward, and this is a good time to work with the Art Fair Committee to resolve them and make it workable for everyone. No action taken.
6. **Old Business:**
 - a. Stef Morrill of the River Valley Commons, presented information regarding the request for a letter of support for River Valley Commons/River Valley Housing Coalition. She stated that the application for the grant had already been submitted; but would still appreciate a letter of support from the Village Board. The grant money would be used toward the salary of an employee to oversee the River Valley Housing Coalition for a year. Motion by Broh to approve the letter of support for River Valley Commons/River Valley Housing Coalition as presented. Seconded by Snow. Voice vote. Motion carried.
 - b. Todd Deibert of Jewell Associates Engineers, Inc. gave an update regarding design considerations for the Lexington/Monroe and Jefferson Street projects.
 - no sidewalk extensions on Jefferson Street (south side)
 - storm water drainage intersection of Monroe/Washington instead reviewedDeibert will prepare a proposal for the next meeting. No action taken.

7. New Business:

- a. Todd Deibert of Jewell Associates Engineers, Inc. presented an update on the well study along with an exhibit showing sites evaluated.
 - Site 1 by Sommerset Rd – recommended location
 - Next steps: submit to DNR, test/permit well, and finalize well location.

Deibert added that loan rates are low right now, and applications are due by the end of October. The estimated cost for the project is a million dollars with work being done in 2023. Crary questioned if the project could wait till 2024 because the Village has been budgeting money for a new well, and with the new water rates; the village might be able to fund the project without a loan or be close. No action taken.

- b. Wendy Crary, Administrator/Clerk/Treasurer reviewed the 2023 Maintenance Assessment Contract between Kleven Property Assessment, LLC and the Village of Spring Green with the Village Board. She stated that the Village would be able to continue with a maintenance year again in 2023, adding that the contract had increased to \$8,900.00; two hundred dollars more than last year. Motion by McCarville to approve the 2023 Maintenance Assessment Contract between Kleven Property Assessment, LLC and the Village of Spring Green as presented. Seconded by Miller. Voice vote. Motion carried.
- c. Wendy Crary, Administrator/Clerk/Treasurer asked the Village Board to review and approve Resolution R-2203: Request for Exemption from County Library Tax, because we already allow for more than the required amount. Motion by Snow to approve Resolution R-2203: Request for Exemption from County Library Tax as presented. Seconded by Miller. Voice vote. Motion carried.
- d. Wendy Crary, Administrator/Clerk/Treasurer reviewed the 2023 preliminary budget figures with the Village Board. No action taken.

8. Information Items:

- a. Information regarding Sauk County Clean Sweep to be held on Saturday, September 24th from 8:00 am – 12:00 pm.
- b. Information from State Board of Assessors – Copy of Manufacturer’s Objection Acknowledgement for Cardinal CG R&D, Cardinal CG Company, and Cardinal IG Company Personal Property Assessments.
- c. Information from Jewell Associates Engineers, Inc. regarding WisDOT USH 14 resurfacing projects.

9. General Public Comment: No public comment.

10. Convene into closed session: at 8:51 pm. Motion by Reid to go into closed session under Sections 19.85(1)(c) of the Wisconsin Statutes for “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Seconded by Barta. Roll call vote aye: Miller, Barta, Saperstein, McCarville, Snow, and Reid – Aye 6, Nay 0. Absent: Broh. Motion carried.

11. Reconvene in to open session: Saperstein moved and Miller seconded to reconvene into open session at 9:16 pm. Roll call vote aye: Miller, Barta, Saperstein, McCarville, Snow, and Reid – Aye 6, Nay 0. Absent: Broh. Motion carried.

- a. Discussion and possible action on village employee evaluations and compensation for 2023. No action taken.

12. General Public Comment: No public comment.

13. Adjourn: Motion by Miller to adjourn at 9:17 pm. Seconded by Snow. Voice vote. Motion carried.

Respectfully submitted by Vikki Stingley