

Minutes of Regular Session
Proceedings of the Village of Spring Green Board of Trustees
September 28, 2022 – 7:00 pm
Meeting held via Zoom & Teleconference

1. **Call to order:** Robin Reid, Village President called the board meeting to order 7:03 pm.
2. **Roll call of Village Board members:** Members present via Zoom & Teleconference were, Robin Reid, Jeannie McCarville, Damian Barta, Michael Broh, and Deb Miller 7:58 pm. Absent: Jennifer Snow, and David Saperstein. Also present via Zoom & Teleconference: Wendy Crary, Todd Deibert - Jewell Associates Engineers, Inc., Linda Schwanke, Julie Jensen - SGACC, Rose Ellen Schneider, Diane Baryenbruch, Lucy Bindl, Randy Bindl, Nate Robson – Town of Spring Green, Ellery Schaffer - Jewell Associates Engineers, Inc and Vikki Stingley.
3. **Approve Minutes:** Motion by Barta to approve the minutes of the September 14, 2022 Regular Board Meeting as presented. Seconded by McCarville. Voice vote. Motion carried.
4. **Review and approve agenda:** Motion by Broh to approve the agenda with a change to move “Old Business 6.b.” to immediately follow “New Business 7.e”. Seconded by McCarville. Voice vote. Motion carried
5. **Consent agenda:** Motion by Broh to approve the consent agenda consisting of the following:
 - a. Approval of Disbursements.
 - b. Approval of an Operator’s License for Pamela Miles, 258 E Hoxie St, Spring Green, WI
 - c. Approval of a request submitted by Cornellier Fireworks Company to hold a fireworks display on Saturday, December 3, 2022.Seconded by Barta. Voice vote. Motion carried.
6. **Old Business:**
 - a. Crary stated that item “A request submitted by Diane Baryenbruch to hold the Annual Spring Green Arts & Crafts Fair on June 24 & 25, 2023 and to close Jefferson Street from Winsted Street to Wood Street at 7:00 p.m. on Friday, June 23, 2023 and remain closed for the duration of the Art Fair” was on the agenda tonight because it had been removed from the consent agenda at the last meeting for further review. Diane Baryenbruch shared that she and Adam Reno just had a conversation regarding the concerns which are minimal and easily addressed in the future. Reid clarified the concerns include medium used to mark locations, and barriers on the street from fryer grease. Baryenbruch replied, “correct.” Motion by Broh to approve the request submitted by Diane Baryenbruch to hold the Annual Spring Green Arts & Crafts Fair on June 24 & 25, 2023 and to close Jefferson Street from Winsted Street to Wood Street at 7:00 p.m. on Friday, June 23, 2023 and remain closed for the duration of the Art Fair adding the considerations from the last meeting as presented. Seconded by Barta. Voice vote. Motion carried.
7. **New Business:**
 - a. The Village Board reviewed the request submitted by River Valley Area Community Gardens to build an equipment shed on village greenspace located at Westmor St. Rose Ellen Schneider said they were planning to remove two smaller sheds and replace with a “no bigger” than a 20X40 shed on the southeast side of the garden, about the size of two plots. Broh asked about zoning and property owner notifications. Crary shared that if the request is allowed by the zoning ordinance; it would not go before the Plan Commission. Broh stated that because it is village property, he would prefer that it is reviewed by Board or Plan Commission. Motion by Broh to approve a request submitted by River Valley Area Community Gardens to build an equipment shed on village greenspace located at Westmor St; contingent that final details be approved by the Plan Commission or Village Board. Seconded by McCarville. Voice vote. Motion carried.

- b. Crary stated that the Plan Commission had recommended approval the Certified Survey Map (CSM) submitted by Randy & Lucy Bindl, and Margaret & Kim Ready to join three lots into two, parcels #182-0797-00000, #182-0798-00000, and #182-0799-00000, located on Evergreen Way, Village of Spring Green. Motion by Broh to accept the recommendation from the Plan Commission Committee for the Certified Survey Map (CSM) submitted by Randy & Lucy Bindl, and Margaret & Kim Ready to join three lots into two, parcels #182-0797-00000, #182-0798-00000, and #182-0799-00000, located on Evergreen Way, Village of Spring Green as presented. Seconded by Barta. Voice vote. Motion carried.
- c. The Village Board reviewed the Professional Service Contract Amendment No. 1 with Jewell Associates Engineers, Inc. for Monroe Street project. This will cover the added engineering and surveying fees to move the project focus on Monroe Street down one block between Washington and Cincinnati. Motion by Barta to accept the Professional Service Contract Amendment No. 1 with Jewell Associates Engineers, Inc. for Monroe Street project as presented. Seconded by McCarville. Voice vote. Motion carried.
- d. Ellery Schaffer of Jewell Associates Engineers, Inc reviewed the proposed Shared Use Path Project with the Village Board. He added that the grant for this project had been approved; but Jewell could not do the engineering. Schaffer stated there were three options:
 - accept 80/20 grant and solicit bids from other engineers
 - do nothing
 - accept grant and pay 100% of the engineering cost to Jewell which he recommended.The Village Board had agreed to a project cost of \$22,640.00 in December; but the cost has increased to \$50,720.00 for the village and township. Broh asked repeatedly why the WisDOT would not allow Jewell to do the engineering and encouraged Schaffer to follow up with the WisDOT. Schaffer stated that he was told by the WisDOT it was because they were the Township's engineer. Nate Robson interjected that the Township still planned to use Jewell for their engineering. Barta asked how many village properties were along the path? Crary stated that there was just the one farm house in the Phil Wald Subdivision; no more homes can be added till properties are connected to water and sewer. The question was asked if the shared path project could be delay? Which Schaffer replied that the Township had delayed the Kennedy Road project waiting to see if the Tap Grant would be granted, and could not delay that project any longer. Broh asked Schaffer if Jewell would consider waving some of the increase engineering fees? Schaffer stated that they were already giving a discount "the friends and family rates". Reid proposed that maybe waiting on making a commitment without the full board's review; due to the cost doubling, engineering questions, and if the path would serve the village residents; would be best. The Board agreed. No action taken.
- e. The Village Board reviewed the proposed Engineering Service Contract for Grant Writing – Stormwater Management from Jewell Associates Engineers, Inc and agreed it was good investment to look for grants. Motion by Broh approve the proposed Engineering Service Contract for Grant Writing – Stormwater Management from Jewell Associates Engineers, Inc for the Jones Road – Wisconsin River not to exceed \$6150.00 as presented. Seconded by Miller. Voice vote. Motion carried.

6. Old Business:

- b. Crary reviewed and gave an update of the 2023 preliminary budget figures.

8. Information Items:

- a. Information regarding Sauk County Development Corporation's Fall Forum & Annual Meeting to be held November 3, 2022.

9. General Public Comment: No public comment.

10. **Adjourn:** Motion by Broh to adjourn at 8:39 pm. Seconded by Barta. Voice vote. Motion carried.

Respectfully submitted by Vikki Stingley