

**Minutes**  
**Personnel Committee Meeting**  
**Tuesday, August 16, 2022**  
**Meeting held via Zoom & Teleconference**  
**2:00 p.m.**

1. **Call to order and attendance:** Robin Reid called the meeting to order at 2:00 p.m.  
Personnel Committee Members present: Robin Reid, Deb Miller, and Jen Snow.  
Others present: Wendy Crary, Adam Reno, and Michael Stoddard.
2. **Appoint minute taker:** Wendy Crary appointed minute taker.
3. **Review and approve minutes of the September 17, 2020 Personnel Committee Meetings:**  
Snow moved and Miller seconded to approve the minutes of the September 17, 2020 Personnel Committee Meetings. Motion passed with all in favor.
4. **Review and approve agenda:** Miller moved and Snow seconded to approve the agenda as presented. Motion passed with all in favor.
5. **At 2:02 p.m., Snow moved and Miller seconded to convene into closed session under Section 19.85(1)(c) of the Wisconsin Statutes for “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”** Roll Call Vote, Ayes: Snow, Miller, and Reid. Motion passed with all in favor.
6. **Reconvene into Open Session:** Snow moved and Miller seconded to reconvene into open session at 5:13 p.m. Motion passed with all in favor.
7. **Discussion and possible action regarding employee evaluations:** The Personnel Committee will present employee evaluations to the Village Board. No action was taken regarding this item.
8. **General Public Comment:** There was no general public comment at this time.
9. **Adjourn:** Miller moved and Snow seconded to adjourn at 5:14 p.m. Motion passed with all in favor.