

Minutes of Regular Session
Proceedings of the Village of Spring Green Board of Trustees
October 12, 2022 – 7:00 pm
Meeting held via Zoom & Teleconference

1. **Call to order:** Robin Reid, Village President called the board meeting to order 7:01 pm.
2. **Roll call of Village Board members:** Members present via Zoom & Teleconference were, Robin Reid, Jeannie McCarville, Damian Barta, Michael Broh, Jennifer Snow, David Saperstein, and Deb Miller. Also present via Zoom & Teleconference: Wendy Crary, Linda Schwanke, Julie Jensen - SGACC, Nate Robson – Town of Spring Green, Ellery Schaffer - Jewell Associates Engineers, Inc, Katie Grant, Chief Stoddard, and Vikki Stingley.
3. **Approve Minutes:** Motion by Barta to approve the minutes of the September 24, 2022 Regular Board Meeting as presented. Seconded by Miller. Voice vote. Motion carried.
4. **Review and approve agenda:** Motion Saperstein to approve the agenda as presented. Seconded by Snow. Voice vote. Motion carried
5. **Consent agenda:** Barta asked that consent agenda 5. B. removed. Motion by Broh to approve the consent agenda consisting of the following:
 - a. Approval of Financial Report
 - c. Approval of Halloween Trick-or-Treat hours for Monday, October 31 from 4:00 pm – 7:00 pm.
 - d. Approval of street closure request submitted by the Spring Green Area Chamber of Commerce for Country Christmas events on December 2 – 3, 2022.
Seconded by Miller. Voice vote. Motion carried.
Barta asked about the invoice from Crane Engineering for \$7104.73. Crary stated that the invoice listed the cost as: installation of two pillow block bearings on disc aerator shaft. She added that she believed this was for a breakdown at the treatment plant, but would need to ask Reno for more details. Motion by Broh to approve 5.b Approval of Disbursements as presented. Seconded by Barta. Voice vote. Motion carried.
6. **Old Business:**
 - a. Ellery Schaffer of Jewell Associates Engineers, Inc. reviewed information presented at the last village meeting regarding the proposed Shared Use Path Project. Schaffer asked if Kate Grant, a town resident could share her daughter's recent bike ride experience on Kennedy Road. Grant then read a letter she had prepared regarding the recent event where her daughter was almost hit while riding her bike on Kennedy Road. She added that the driver also turned around and followed her to her aunt's business in the village. Grant stated that this was very difficult for her daughter and she will probably not ride her bike on Kennedy Road again. The Village Board thanked Grant for bringing this concerning event to their attention. The Board then reviewed and discussed that in December of 2021 they as the Village Board had approved the proposed Shared Use Path Project as presented for a 50/50 split with the Town for \$22,640.00 each. After this meeting Schaffer presented the same proposed Shared Use Path Project to the Town of Spring Green where they agreed, but the construction cost increase from what had been presented to the Village of \$191,400.00 construction and \$35,000.00 design cost total project \$226,400.00 to the now awarded WisDOT TAP grant to the Town of Spring Green for \$271,808.00 - 80% federal and \$67,952.00 - 20% local, totaling \$339,760.00. When the question of why the increase;

Schaffer stated that he was advised to bump the estimate up after talking to the WisDOT to make sure the cost and any overruns were covered. More concerns over the proposed Shared Use Path Project also included:

- Engineering cost – Jewell is ineligible to be paid by grant funds
- Increase construction cost – overages
- Local cost more than double from \$22,640.00 originally to current estimated village cost of \$50,720.00
- 50/50 based on frontage but only one village property adjacent to the Shared Use Trail
- Being good steward of the village taxpayer's money
- Maximum/Cap amount for village contribution

Motion by Broh to approve the proposed Shared Use Path Project payment 50/50 village cost not to exceed \$30,000.00. Seconded by Miller. Voice vote. Motion carried.

- b. Crary reviewed the 2023 preliminary budget figures with the Village Board which now included the General Transportation Aids at \$143,319.99 a 15% increase. Crary stated that the budget will need to be published on October 26th this is the same date as the next Village Meeting; so this would be the last chance to make increases. After publishing the only changes can be decreases. She added that the Budget Hearing is scheduled for November 16th, and 6 of the 7 Village Board Members will need to be in attendance to approve the 2023 Budget or a special meeting would have to be called. The Village Board gave consensus to publish the budget as presented; no additional action needed.

7. New Business:

- a. Saperstein asked to recuse himself from the discussion regarding the request for End of Season Bonus for Lifeguards due a conflict of interest because his daughter is a lifeguard. Crary shared that Janice Crook was requesting a \$1000.00 for End of Season Bonuses to be divided between 8 lifeguards; based on their performance and accountability. Crary added that there was enough money left in the budget to cover this request, and that Crook believed this bonus would encourage these individuals to return next year. Motion by Broh to approve the request for an End of Season Bonus for 8 lifeguards totally \$1000.00. Seconded by Snow. Voice vote. Motion carried.

8. **General Public Comment:** Julie Jensen, Spring Green Area Chamber of Commerce director, stated that she has requested from Crary all Village Board Member's email addresses; and would be including them on all future emails regarding upcoming local events; like Ribbon Cuttings and After 5s. She added that it is imperative that someone from the Village be at these events; these businesses chose to come to Spring Green and we need to show them support. Jensen stated that she has been at several events where asked if anyone from the Village Board would be in attendance. It's very important for them to see the Village's support.

9. **Adjourn:** Motion by Barta to adjourn at 8:50 pm. Seconded by Miller. Voice vote. Motion carried.

Respectfully submitted by Vikki Stingley