

Minutes of Regular Session
Proceedings of the Village of Spring Green Board of Trustees
March 8, 2023 – 7:00 pm
Meeting held via Zoom & Teleconference

1. **Call to order:** Robin Reid, Village President called the board meeting to order at 7:00 pm.
2. **Roll call of Village Board members:** Members present via Zoom & Teleconference were Robin Reid, Michael Broh, Deb Miller, Damian Barta, Jeannie McCarville, Jennifer Snow and David Saperstein. Also, present via Teleconference: Wendy Crary, Jane Schimel, John Meyerhofer, Jeff Freel, Sharon Freel, Rose Ellen Schneider, Brian Krey, Bill Wunnicke, Chief Stoddard, Adam Reno, Linda Schwanke, Julie Jensen-SGACC, Vikki Stingley and Douglas Rouse 7:06 pm.
3. **Approve Minutes:** Motion by Barta to approve the minutes of the February 8, 2023 Special Assessment Hearing & Regular Board Meeting as presented. Seconded by McCarville. Voice vote. Motion carried.
4. **Review and approve agenda:** Motion by Snow to approve the agenda as presented. Seconded by Miller. Voice vote. Motion carried.
5. **Consent agenda:** Motion by Miller to approve the consent agenda consisting of the following:
 - a. Approval of Financial Report.
 - b. Approval of Disbursements authorized by Village President on February 22, 2023.
 - c. Approval of current Disbursements.Seconded by Barta. Voice vote. Motion carried.
6. **Old Business:**
 - a. Crary stated that she and Reno had reviewed the equipment used by the Village of Lone Rock and cost to conduct hybrid meetings. Their recommendation of needed items would be a 65" TV with wall mount, sound bar, video camera with tri-pod and supplies for installation for approximately \$2,500.00 or less. Motion by Broh to authorize Crary and Reno to purchase needed equipment to conduct hybrid meetings in the Village of Spring Green, not to exceed \$2,500.00. Seconded by Snow. Voice vote. Motion carried.
7. **New Business:**
 - a. The Village Board reviewed the plans submitted by River Valley Area Community Gardens for proposed equipment shed on village greenspace. Motion by McCarville to approve the plans submitted by River Valley Area Community Gardens for proposed equipment shed on village greenspace as presented. Seconded by Barta. Voice vote. Motion carried.
 - b. Brian Krey shared an overview of the request from the River Valley Cross Country Team for the 4th of July Water Run. The proposed route:
 - Begin at River Valley High School
 - West on Daley St, make a loop around the Elementary School, and then head East on Daley St
 - Left turn on Cincinnati St (run south)
 - Right turn on Baker St
 - Right turn on Washington St
 - Right turn on the sidewalk towards North Park (1-mile mark)
 - North on Park Dr
 - Left on Daley St (run east)
 - Right on Winsted St (run south)
 - Runners recommend to stay on the sidewalk; will not be allowed on the road of Winsted St
 - Right on Hoxie St (run west) (2-mile mark)

- Right on Lexington St (run south)
- Left on Daley St
- Finish at RVHS (3-mile mark).

This event is a fundraiser to benefit the RVCC program. It was noted that part of the route may be affected by construction, and the final route should be approved by village staff prior to the run. Motion by Snow to approve the request submitted by Brian Krey for the River Valley Cross Country Team – 4th of July “Water Run” 5k race contingent on approval by village staff of the final route. Seconded by Broh. Voice vote. Motion carried.

- c. Jeff Freel of the WI River Runners ATV Club requested all streets within the Village of Spring Green to be open for ATV/UTV use except:

- Hwy 14
- Rainbow Rd from Sunrise Dr to Hwy 14
- Madison St east of Peterson St (Cardinal Glass area)
- S Peterson St south of Hoxie St (Cardinal Glass area).
- Alleys, except to access residency

After further review and discussion, the Village Board gave consensus to have Chief Stoddard and Crary draw up an amendment to the ATV/UTV Ordinance; adding the requested streets and exceptions for review at the next Village Board Meeting.

- d. Scott Whitsett of Jewell Associates Engineers, Inc reviewed the bids received for the 2023 Spring Green Street and Utility Reconstruction projects. Whitsett recommended awarding H. James & Sons Contract No. 1 - Monroe St and Lexington St for \$751,830.45 and Contract No. 2 - W Jefferson St for \$904,569.60. Motion by Broh to accept the low bid for the 2023 Spring Green Street and Utility Reconstruction projects from H. James & Sons Contract No. 1 & Contract No. 2 for a total of \$1,656,400.05 as presented. Seconded by Miller. Voice vote. Motion carried.
- e. Crary stated that because our current mobile transceiver is a CE, which cannot read the new meters; we need to upgrade to the “ME mobile transceiver kit”. Reno added that he had contacted two other companies who stated it would be more cost efficient to stay with our vendor; than to start over. Current system is about 5 years old and there is money in the budget to cover the cost. Motion by Saperstein to approve a quote to upgrade the “ME mobile transceiver kit” as presented for \$3950.00. Seconded by Snow. Voice vote. Motion carried.
- f. Reid recused herself from line item 7.f. due to a conflict of interest. Crary shared that a burn request had been submitted by Robin Reid for her property, 353 W Hoxie St. Crary asked if there were any questions. Hearing none, called for motion and vote. Motion by Snow to approve the burn request submitted by Robin Reid, 353 W Hoxie St. as presented. Seconded by Barta. Voice vote. Reid recused herself from vote. Motion carried.
- g. Crary reviewed the Village of Spring Green 2022 End-of-Year Financial Report with the Village Board. Motion by Broh to accept the Village of Spring Green 2022 End-of-Year Financial Report as presented. Seconded by Miller. Voice vote. Motion carried.
- h. Crary gave a brief overview of Resolution R-2303, 2022 Budget Amendment. Motion by Saperstein to approve Resolution R-2303, 2022 Budget Amendment as presented. Seconded by Miller. Voice vote. Motion carried.

8. **General Public Comment:** No public comment.

9. **Adjourn:** Motion by Snow to adjourn at 8:02 pm. Seconded by Barta. Voice vote. Motion carried.

Respectfully submitted by Vikki Stingley