

**Minutes of Regular Session**  
**Proceedings of the Village of Spring Green Board of Trustees**  
**September 13, 2023 – 7:00 pm**  
**Meeting held in-person or via Zoom & Teleconference**

1. **Call to order:** Robin Reid Village President called the board meeting to order at 7:00 pm.
2. **Roll call of Village Board members:** Members present were Robin Reid, Jeannie McCarville, Jennifer Snow, Deb Miller, Damian Barta, and David Saperstein. Absent: Michael Broh. Also, present: Wendy Crary, Chief Stoddard, Phil Kerckhoff, and Vikki Stingley. Via Zoom & Teleconference: Linda Schwanke.
3. **Approve Minutes:** Motion by Barta to approve the minutes of the August 23, 2023 Regular Board Meeting as presented. Seconded by Snow. Voice vote. Motion carried.
4. **Review and approve agenda:** Motion by Miller to approve the agenda as presented. Seconded by McCarville. Voice vote. Motion carried.
5. **Consent agenda:** Reid asked to have consent agenda item 5. c. removed. Miller asked to have consent agenda item 5. e. removed. Motion by Saperstein to approve the consent agenda consisting of the following:
  - a. Approval of Financial Report.
  - b. Approval of Disbursements.
  - d. Approval of a street closure request submitted for gathering at the Post House Garden Friday, October 6th after the Homecoming Parade.
  - f. Approval of annual Snowmobile Trail Land Use Agreement between the Association of Sauk County Snowmobile Clubs, Inc. and the Village of Spring Green.
  - g. Approval of an Operator's License for Vickrey Cummings, E8420 Briar Bluff Rd, Reedsburg, WI.Seconded by Barta. Voice vote. Motion carried.
  - c. Reid requested that consent agenda item 5. c. "Approval of a request submitted by Diane Baryenbruch to hold the Annual Spring Green Arts & Crafts Fair on June 29 & 30, 2024 and to close Jefferson Street from Winsted Street to Wood Street at 7:00 pm on Friday, June 28, 2024 and remain closed for the duration of the Art Fair" be removed till consulting with Public Works. Will be reviewed at the next Village Board Meeting. No action taken.
  - e. Miller requested that the minutes reflect a possible concern with closure of the alley (from Monroe to Daley) could affect deliveries or a funeral. Crary will contact St. John's School regarding the possible need for access to the alley during the requested time(s). Motion by McCarville to approve the consent agenda 5. e. "Approval of a request submitted by St. John's School for the use of the alley behind St. John's School (from Monroe to Daley) for morning and lunch recess" as presented. Seconded by Barta. Voice vote. Motion carried.
6. **New Business:**
  - a. Phil Kerckhoff requested permission to close part of the 100 block of Jefferson Street October 28, 2023 to participate in Thrill the World celebrating the anniversary of Micheal Jackson's "Thriller". This fundraiser will support the Spring Green Community Library and River Valley ARTS. Motion by Snow to approve the request from Phil Kerckhoff and Stef Morrill for street closure on October 28, 2023, 5:00 pm – 6:00 pm for a fundraising event. Seconded by Barta. Voice vote. Motion carried.

- b. Chief Stoddard requested authorization to purchase two portable radios from Baycom for \$7,142.62. He added that Spring Green received \$7000.00 through The Coronavirus State and Local Fiscal Recovery Funds that will qualify for reimbursement towards this purchase. Motion by Miller to approve the request from the Spring Green Police Department to purchase two portable radios as presented. Seconded by Saperstein. Voice vote. Motion carried.
  - c. Motion by Saperstein to approve Resolution R-2305: Request for Exemption from County Library Tax as presented. Seconded by Snow. Voice vote. Motion carried.
  - d. Crary reviewed the 2024 preliminary budget figures with the Village Board.
7. **Information Items:**
- a. Information from State Board of Assessors – Copy of Manufacturer’s Objection Acknowledgement for Cardinal CG R&D, Cardinal CG Company, and Cardinal IG Company Personal Property Assessments.
  - b. Information regarding Sauk County Clean Sweep to be held on Saturday, September 30th from 8:00 am – 12:00 pm.
8. **General Public Comment:** No Public Comment.
9. **Convene into closed session:** At 7:57 pm motion by Miller to go into closed session under Section 19.85(1)(c) of the Wisconsin Statutes for “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”  
Seconded by Barta. Roll call vote aye: Snow, Miller, Saperstein, Barta, McCarville, and Reid – Aye 6, Nay 0. Absent: Broh. Motion carried.
10. **Reconvene in to open session:** Snow moved and Barta seconded to reconvene into open session at 8:41 pm. Voice vote. Motion carried.
- a. Discussion and possible action regarding employee evaluations and compensation for 2024. No action taken.
11. **General Public Comment:** No Public Comment.
12. **Adjourn:** Motion by Saperstein to adjourn at 8:42 pm. Seconded by Barta. Voice vote. Motion carried.

Respectfully submitted by Vikki Stingley