

Meeting Minutes
Village of Spring Green Plan Commission
And Downtown Design Committee
Wednesday, September 18, 2024
Held at Spring Green Village Office
154 N. Lexington Street
7:00 p.m.

Meeting held in-person and virtually via Zoom & Teleconference

1. Prem called meeting to order at 7:05 p.m. as a Meeting of the Spring Green Plan Commission and Downtown Design Committee.
Members present: In-Person – Greg Prem, Robin Reid, Michael Broh, Brad Hutnik, Ed Lilla, and Yvonne Notbohm. Virtually – Jenafer Humphries.
Members absent: David Saperstein, Kevin Zimmer, and Paul Kardatzke.
Others present: In-Person – Wendy Crary.
2. Crary appointed minute taker.
3. Motion by Reid, second by Hutnik, to approve the meeting agenda. Motion passed with all in attendance in favor.
4. Approve minutes from the August 21, 2024 Spring Green Plan Commission Hearing and Meeting. Motion by Broh, second by Reid, to approve minutes from the August 21, 2024 Spring Green Plan Commission Hearing and Meeting. Motion passed with all in attendance in favor.
5. Discussion and possible action on the construction of a Pavilion at 123 N. Lexington Street located within the Downtown Design District. The Downtown Design Committee reviewed the application submitted. Motion by Lilla, second by Notbohm to approve the zoning permit for the construction of a Pavilion at 123 N. Lexington Street located within the Downtown Design District. Motion passed with all in attendance in favor.
6. Convene as the Plan Commission. Motion by Broh, second by Hutnik to convene as the Plan Commission at 7:12 p.m. Motion passed with all in attendance in favor.
7. Discussion and possible action regarding request to add “charitable or non-profit institutions” as a permitted or conditional use in the B-4 Village Wholesale and Service District. Prem explained this item was placed on the agenda as a result of the preliminary consultation with Saint Vincent de Paul last month. Prem stated, “I’m leaning towards adding it as a conditional use.” Prem read the “charitable or non-profit institutions” definition within the Zoning Ordinance. Motion by Reid, second by Broh to proceed with the publication of a hearing for the proposed amendment to add “charitable or non-profit institutions” as a permitted or conditional use in the B-4 Village Wholesale and Service District. Motion passed with all in attendance in favor.
8. Discussion and possible action regarding review of Village Smart Growth Plan. Prem informed those in attendance that he will be going through the Smart Growth Plan. Prem will identify particular items within the plan to focus on which will be reviewed by the Plan Commission at future meetings. No action necessary regarding this item.
9. General Public Comment: There was no general public comment at this time.
10. Adjourn. Motion by Hutnik, second by Broh, to adjourn at 7:19 p.m. Motion passed with all in attendance in favor.