

Minutes of Regular Session
Proceedings of the Village of Spring Green Board of Trustees
December 4, 2024 – 7:00 pm
Meeting held in-person or via Zoom & Teleconference

1. **Call to order:** Robin Reid, Village President called the board meeting to order at 7:01 pm.
2. **Roll call of Village Board members:** Members present were Robin Reid, Jean-Claude Bédard, Jeannie McCarville, Deb Miller, Jennifer Snow, David Saperstein, and Damian Barta. Also, present: Wendy Crary, Emily Whitmore - Library Director, Loren Glasbrenner - River Valley School District Administrator, and Vikki Stingley. Via Zoom & Teleconference: Linda Schwanke, Adam Reno – Public Works Director, and Bob Churchill 7:04 pm.
3. **Approve Minutes:** Motion by Snow to approve the minutes of the November 20, 2024 Public Hearing & Regular Board Meeting as presented. Seconded by Saperstein. Voice vote. Motion carried.
4. **Review and approve agenda:** Motion by Miller to approve the agenda as presented. Seconded by Bédard. Voice vote. Motion carried.
5. **Consent agenda:** Motion by Saperstein to approve the consent agenda consisting of the following:
 - a. Approval of Disbursements.
 - b. Approval of an Operator's License for Allison Ann Markoski, 6204 State Road 23, Spring Green, WI.Seconded by Bédard. Voice vote. Motion carried.
6. **New Business:**
 - a. Motion by McCarville to approve the caucus date for January 8, 2025. Seconded by Miller. Voice vote. Motion carried.
 - b. Discussion and possible action regarding the appointment of Ed Lilla as the Zoning Administrator. Crary stated that the Zoning Administrator position has been vacant for about 4 years; held previously by Don Greenwood for about a year. Ed Lilla is very familiar with zoning; and previously reviewed zoning permits while employed by Jewell Associates Engineers. Greg Prem - Plan Commission Chair, Robin Reid - Village President, and Crary - Village Administrator Clerk/Treasurer, recommend Lilla be appointed as Zoning Administrator. Crary added that Lilla is her go to when she has or needs questions answered regarding zoning. Motion by Snow to approve the the appointment of Ed Lilla as the Zoning Administrator. Seconded by Bédard. Voice vote. Motion carried.
 - c. Discussion and possible action regarding Memorandum of Understanding confirming the Water Department as the SLFRF Subrecipient. This memorandum lays out the understanding between the Village and the Water Department regarding the SLFRF Grant "covid money" that has been allocated to help fund the new well. Funds need to be used by the end of 2026. Motion by Miller to approve the Memorandum of Understanding confirming the Water Department as the SLFRF Subrecipient. Seconded by Barta. Voice vote. Motion carried.

- d. Discussion and possible action regarding River Valley School District request for Support of FEMA BRIC Grant. Loren Glasbrenner - River Valley School District Administrator briefly explained that the FEMA BRIC Grant is a way for the school to build a new gym while offer an emergency shelter for the community if needed. Glasbrenner asked the Village Board for a letter of support that could be added to the application for the FEMA BRIC Grant. Motion by Saperstein to approve signing the River Valley School District request for Support of FEMA BRIC Grant. Seconded by Bédard. Voice vote. Motion carried.
 - e. Discussion and possible action regarding Resolution R-2405 Fee Schedule for Building Inspection Services. Resolution R-2405 Fee Schedule for Building Inspection Services is due to fee increases from GEC. There has not been a fee increase for approximately five years. Motion by Snow to approve Resolution R-2405 Fee Schedule for Building Inspection Services as presented. Seconded by Miller. Voice vote. Motion carried.
 - f. Discussion and possible action regarding Board of Review appointments. Eugene Hausner, and Paul Kardatzke agreed to accept reappoint of another two-year term to the Board of Review as citizens. Dale Hottmann declined reappointment leaving a vacancy. Eugene Hausner had continued on the Board of Review as Reid's appointment instead of having a Board Member; Reid has agreed to fill the vacancy as a Board Member. Motion by Saperstein to appoint Robin Reid, Eugene Hausner, and Paul Kardatzke to the Board of Review for a two-year term ending December 31, 2026. Seconded by McCarville. Voice vote. Motion carried.
7. **General Public Comment:** Bob Churchill stated that he was pleased with the new road coming into town.
8. **Adjourn:** Motion by Miller to adjourn at 7:28 pm. Seconded by Bédard. Voice vote. Motion carried.

Respectfully submitted by Vikki Stingley