

**Meeting Minutes**  
**Village of Spring Green Plan Commission**  
**Wednesday, October 16, 2024**  
**Held at Spring Green Village Office**  
**154 N. Lexington Street**  
**Immediately following the Hearing at 7:00 p.m.**  
**Meeting held in-person and virtually via Zoom & Teleconference**

1. Prem called meeting to order at 7:04 p.m. as a Meeting of the Spring Green Plan Commission. Members present: In-Person – Greg Prem, Kevin Zimmer, David Saperstein, and Ed Lilla. Members absent: Robin Reid, Brad Hutnik, and Michael Broh. Others present: In-Person – Wendy Crary, Joan Zahalka, Dennis Olson, Shawn Kuhse, Pam Liegel, Forest Anderson, and Anthony Stanek. Virtually – Karie Feist at 7:13 p.m. and Rich Copus at 7:15 p.m.
2. Crary appointed minute taker.
3. Motion by Lilla, second by Saperstein, to approve the meeting agenda. Motion passed with all in attendance in favor.
4. Approve minutes from the September 18, 2024 Spring Green Plan Commission and Downtown Design Committee Meeting. Motion by Saperstein, second by Lilla, to approve minutes from the September 18, 2024 Spring Green Plan Commission and Downtown Design Committee Meeting. Motion passed with all in attendance in favor.
5. Discussion and possible action on the consideration of a request by Shawn Kuhse to rezone parcel #182-0119-20000, located at 120 N. Washington Street, Spring Green, WI from B-1 Village Retail Business District to R-1 Village Small Lot Residential District. Motion by Lilla, second by Zimmer, to recommend approval to the Village Board to rezone parcel #182-0119-20000, located at 120 N. Washington Street, Spring Green, WI from B-1 Village Retail Business District to R-1 Village Small Lot Residential District. Motion passed with all in attendance in favor.
6. Discussion and possible action on the consideration of a request by Shawn Kuhse for a conditional use permit for reduced setbacks on parcel #182-0119-20000, located at 120 N. Washington Street, Village of Spring Green. Motion by Lilla, second by Saperstein, to approve conditional use permit for reduced front and rear yard setbacks for existing structure on parcel #182-0119-20000, located at 120 N. Washington Street, Village of Spring Green. Motion passed with all in attendance in favor.
7. Discussion and possible action on the consideration of a request by Michael Stanek for a conditional use permit for reduced front yard setback on parcel #182-0381-00000, located at 518 N. Winsted Street, Village of Spring Green. Motion by Lilla, second by Saperstein, to approve conditional use permit for reduced front yard setback for construction of a deck on parcel #182-0381-00000, located at 518 N. Winsted Street, Village of Spring Green. Motion passed with all in attendance in favor.
8. Discussion and possible action on the consideration to add “charitable or non-profit institutions” as a permitted or conditional use under Section 3.04.04 in the B-4 Zoning District. Motion by Saperstein, second by Zimmer, to recommend the Village Board amend the Zoning Ordinance to add “charitable or non-profit institutions” as a conditional use under Section 3.04.04 in the B-4 Zoning District. Motion passed with all in attendance in favor.
9. Discussion and possible action regarding review of Transportation section within the Village Smart Growth Plan. Prem reviewed Element 6 – Transportation within the Village of Spring Green Comprehensive Plan along with the Transportation Plan Map. No action necessary regarding this item.
10. General Public Comment: There was no general public comment at this time.
11. Adjourn. Motion by Zimmer, second by Saperstein, to adjourn at 7:42 p.m. Motion passed with all in attendance in favor.