

Minutes of Regular Session
Proceedings of the Village of Spring Green Board of Trustees
October 8, 2025 – 7:00 pm
Meeting held in-person or via Zoom & Teleconference

1. **Call to order:** Robin Reid, Village President called the board meeting to order at 7:00 pm.
2. **Roll call of Village Board members:** Members present Robin Reid, Jean-Claude Bédard, Jeannie McCarville, Damian Barta, and David Saperstein. Absent: Deb Miller. There is currently one vacant trustee seat. Also, present: Wendy Crary, Hope Winship, Nancy Penn, Deb Taf, Mike Nachreiner, Frank Glynn, Emily Whitmore, Scott Whitsett - Jewell Associates Engineers Inc, Vikki Stingley, Chris Giese, and Ed Lilla 7:13 pm. Via Zoom & Teleconference: Linda Schwanke, K Wells, and Kenneth.
3. **Approve Minutes:** Motion by Bédard to approve the minutes of the September 24, 2025 Regular Board Meeting as presented. Seconded by Barta. Voice vote. Motion carried.
4. **Review and approve agenda:** Motion by McCarville to approve the agenda as presented. Seconded by Saperstein. Voice vote. Motion carried.
5. **Consent agenda:** Barat requested to have line-item 5.b. Approval of Disbursements removed from the consent agenda.
Motion by Barta to approve the consent agenda consisting of the following:
 - a. Approval of Financial Report.
 - c. Approval of Halloween Trick-or-Treat hours for Friday, October 31st from 4:00 pm –7:00 pm.
 - d. Approval of an Operator’s License for Kymberly Lund, S12098 Hilton Dr, Spring Green WI.Seconded by Bédard. Voice vote. Motion Carried.
Barta asked for clarity on two invoices. Motion by Barta to approve line-item 5. b. Approval of Disbursements as presented. Seconded by McCarville. Voice vote. Motion carried.
6. **Old Business:**
 - a. Discussion and possible action regarding update on abatement of property located at 433 W. Madison Street. No action taken regarding update on abatement of property located at 433 W. Madison Street.
 - b. Discussion and possible action regarding 2026 preliminary budget figures. Crary reviewed the 2026 preliminary budget figures with the Village Board. No action taken regarding 2026 preliminary budget figures.
7. **New Business:**
 - a. Discussion and possible action regarding request submitted by Mahoney & Nachreiner, LLC, 122 E Jefferson St, to close the parking lot for a 30-year anniversary event. Mike Nachreiner asked the Village Board for permission to close the parking lot (or part of the parking lot) just south of their business for one weekend in the Summer of 2026 for a 30-year anniversary celebration. Date to be determined; hoping for June but will work around village events. Motion by Saperstein to approve the closure of a portion of the public parking lot in the Summer/Fall of 2026 for one weekend night coordinating with Public Works and the Police Department. Seconded by Barta. Voice vote. Motion Carried.
 - b. Discussion and possible action regarding Bidding Documents & Technical Specifications for Well #3 Construction. The Village Board reviewed the Bidding Documents & Technical Specifications for Well #3 Construction. Motion by Barta to accept the Bidding Documents & Technical Specifications for Well #3 Construction as presented and

authorize Jewell Associates Engineers Inc to put out for bids. Seconded by Saperstein. Voice vote. Motion Carried.

- c. Discussion and possible action regarding Village of Spring Green Fixed Asset Policy. The Village Board reviewed the Village of Spring Green Fixed Asset Policy. Motion by McCarville to approve the Village of Spring Green Fixed Asset Policy as presented. Seconded by Bédard. Voice vote. Motion Carried.
 - d. Discussion and possible action regarding process to fill vacant Village Trustee seat. The Village Board discussed the process to appoint a Village Trustee to the vacant seat. Todd Miller, Hope Winship, and Chris Giese have submitted emails/letters of interest to fill the vacancy. No action taken regarding process to fill vacant Village Trustee seat.
8. **General Public Comment:** Nancy Penn, Deb Tafs, and K Walls expressed their concerns regarding a parcel in their neighborhood with three storage crates. Ed Lilla briefly commented that he is investigating the concerns. The hope is that the owner will be compliant; if not, the Plan Commission will need to address.
 9. **Convene into closed session:** At 7:59 pm Reid motioned to go into closed session under Section 19.85(1)(c) of the Wisconsin Statutes for “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Seconded by Bédard. Roll call vote aye: Bédard, Saperstein, Barta, McCarville, and Reid – Aye 5, Nay 0, Miller was absent and one vacant trustee seat. Motion carried.
 10. **Reconvene into open session:** Barta moved, and Saperstein seconded to reconvene into open session at 9:11 pm. Voice vote. Motion carried.
 - a. Discussion and possible action regarding employee evaluations and compensation for 2026. No action taken regarding employee evaluations and compensation for 2026.
 11. **General Public Comment:** No public comment.
 12. **Adjourn:** Motion Saperstein to adjourn at 9:12 pm. Seconded by McCarville. Voice vote. Motion carried.

Respectfully submitted by Vikki Stingley